

Agenda

**Casper City Council Work Session
City Hall, Council Meeting Room
Tuesday, February 13, 2018, 4:30 p.m.**



Work Session Meeting Agenda Items		Recommendation	Allotted Time	Beginning Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested				
1.	Play Street Permit for Food Trucks (Fleur Tremel)	Direction Requested	20 min	4:30
2.	Downtown Parking Study Update (Dennis Burns, Vanessa Solesbee of Kimley-Horn)	Information Only	20 min	4:50
3.	Liquor License Report (Chief McPheeters)	Information Only	20 min	5:10
4.	Center for Public Safety Management (CPSM) Implementation (Chief McPheeters)	Information Only	20 min	5:30
5.	One Cent Education Process Timeline (Fleur Tremel) Agenda Review	Information Only	5 min	5:50
6.	Agenda Review	Direction Requested	20 min	5:55
7.	Legislative Update	Information Only	20 min	6:15
8.	Council Around the Table	Information Only	45 min	6:35
Approximate Ending Time				7:20



2/7/18

MEMO TO: Carter Napier, City Manager *cn*
FROM: Fleur Tremel, Assistant to the City Manager *FT*
SUBJECT: Play Street Permits for Food Trucks

Meeting Type & Date
Council Work Session
February 13, 2018

Action type
None. Information only.

Recommendation
That Council provide Staff with direction as to whether or not permits will be allowed for food trucks to reserve parking spots downtown between the hours of 5:00 p.m. until close on Fridays, Saturdays, and Sundays prior to an adopted policy.

Summary
Council previously directed staff to allow parking permits for food trucks to park downtown after 5:00 p.m. on Fridays, Saturdays, and Sundays, until Council is able to pass a new permitting policy for food trucks, or mobile vending. Council has now been asked by a citizen to reconsider allowing these permits.

Staff would like direction on whether these permits will be allowed or not.

Financial Considerations
None.

Oversight/Project Responsibility
Carla Mills-Laatsch, Licensing and Permit Specialist

Attachments
None.

February 5, 2018

MEMO TO: J. Carter Napier, City Manager *JCN*
FROM: Liz Becher, Community Development Director *LB*
Aaron Kloke, MPO Supervisor
SUBJECT: Casper Urban Center Strategic Parking Plan Update

Meeting Type & Date:

Regular Work Session Meeting - February 13, 2018.

Recommendation:

For informational purposes only.

Summary:

On November 7th, 2017 Casper City Council approved a contract for Professional Services with Kimley-Horn for an Urban Center Strategic Parking Plan. At that time, the project team, including City and Metropolitan Planning Organization (MPO) staff began the initial project tasks such as reviewing previously performed plans and studies, gathering initial data about Downtown and the Old Yellowstone District (OYD), and identifying stakeholders.

In December 2017, the MPO and City of Casper officially and publicly launched the planning process. At this time, a public meeting was held at the Fox Theatre, and stakeholder and technical meetings were held. The public and working committees were briefed on what to expect through this process and gave initial feedback and thoughts to the project team. The project stakeholder committee is comprised of business and property owners while the technical committee is comprised of City and Downtown Development Authority staff.

At this time, the project team also began collecting data on the study area's on-street and off-street parking inventory and parking utilization rates. Preliminary analysis and conclusions have been made and are being reviewed by staff.

On February 13th and February 14th, additional public outreach efforts will take place, including an open house at Casper City Hall. Attendees will have the opportunity to learn about the data collection process and preview initial results, take a parking experience survey, complete a financial priority exercise and/or simply provide feedback on their OYD and downtown parking experience. All open house materials and an online survey will be shared and launched via the project website and social media.

Future phases of the Parking Plan will include refining inventory and analysis data, identifying future parking demand and issues, laying out applicable best practices, and finalizing recommendations and strategies.

Financial Considerations:

Not applicable

Oversight/Project Responsibility:

Aaron Kloke, MPO Supervisor, is responsible for managing the Casper Urban Center Strategic Parking Plan.

Attachment:

Consultant's Work Session Power Point presentation, to review public engagement activities, initial data analysis, and future tasks and timeline.



CASPER AREA METROPOLITAN PLANNING ORGANIZATION

Urban Center Parking Plan

Kimley»»Horn

A MORE STRATEGIC APPROACH TO PARKING

- Linking parking management to the bigger picture
 - Community master plan
 - Economic development
 - Transportation planning
- Providing innovative solutions
 - Should answer critical questions that will move the parking system in new and innovative directions



METHODOLOGY & APPROACH

- For Casper, we are considering the following “20 Characteristics” as the basis for developing a comprehensive parking management program framework.
- By essentially “creating a program from the ground up” in Casper, we hope to leverage opportunities to side-step many typical municipal parking system problems and create a solid foundation for program growth and future community support.

20 CHARACTERISTICS of Effective Parking Programs

1. Vision and Mission
2. Parking Philosophy/Guiding Principles
3. Parking Planning
4. Community Involvement
5. Appropriate Organization
6. Staff Development and Training
7. Safety, Security, and Risk Management
8. Effective Communications
9. Consolidated Parking Program
10. Financial Reporting and Planning
11. Strategic Parking Management
12. Operational Efficiency
13. Facilities Maintenance Programs
14. Effective Use of Technology
15. Parking System Marketing / Promotion
16. Positive Customer Service Programs
17. Special Events Parking Programs
18. Parking Enforcement
19. Transportation Demand Management
20. Competitive Environment

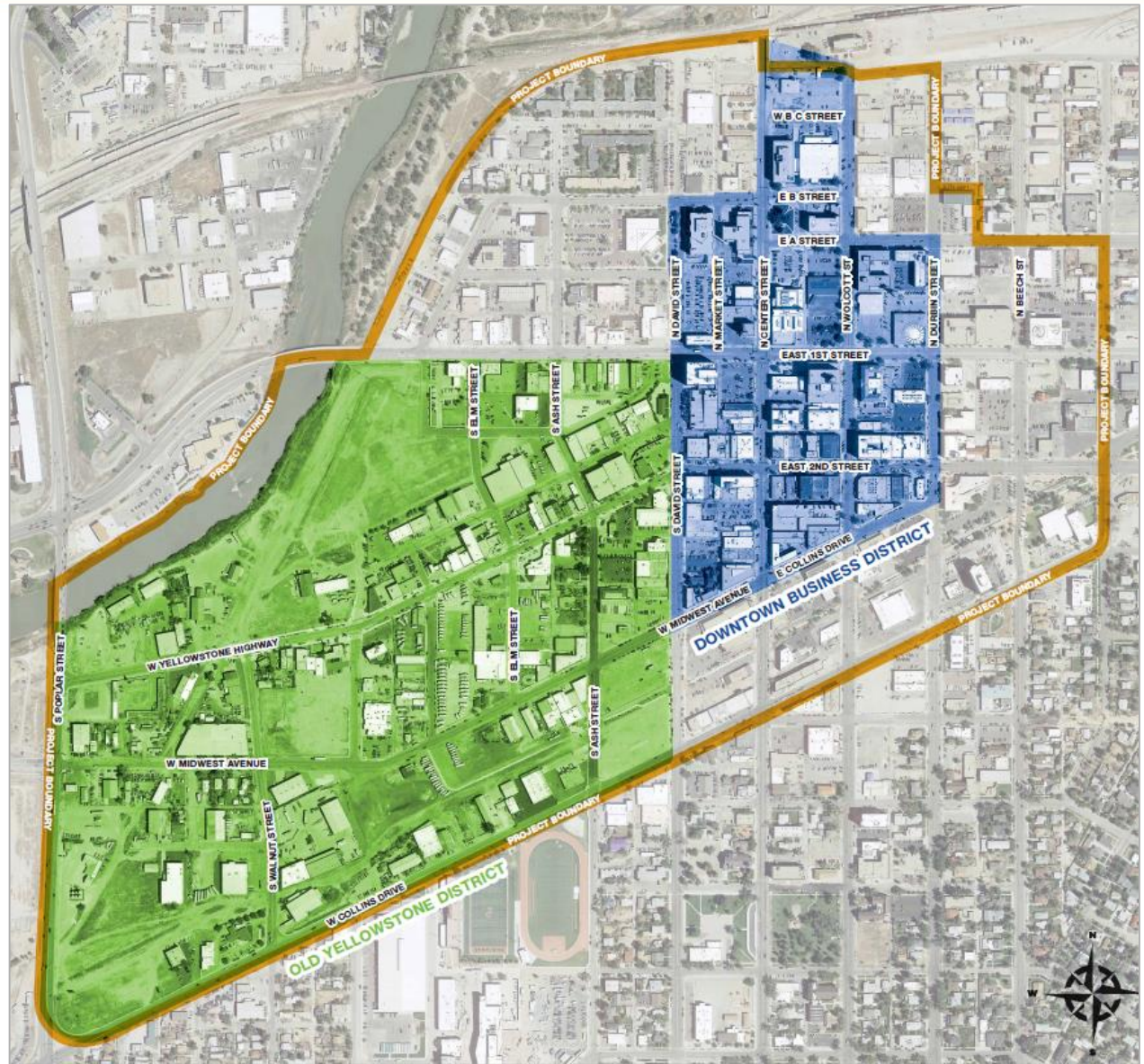


CASPER AREA METROPOLITAN PLANNING ORGANIZATION

Urban Center Parking Plan

Kimley»»Horn

STUDY AREA



CASPER AREA METROPOLITAN PLANNING ORGANIZATION

Urban Center Parking Plan

Kimley»Horn

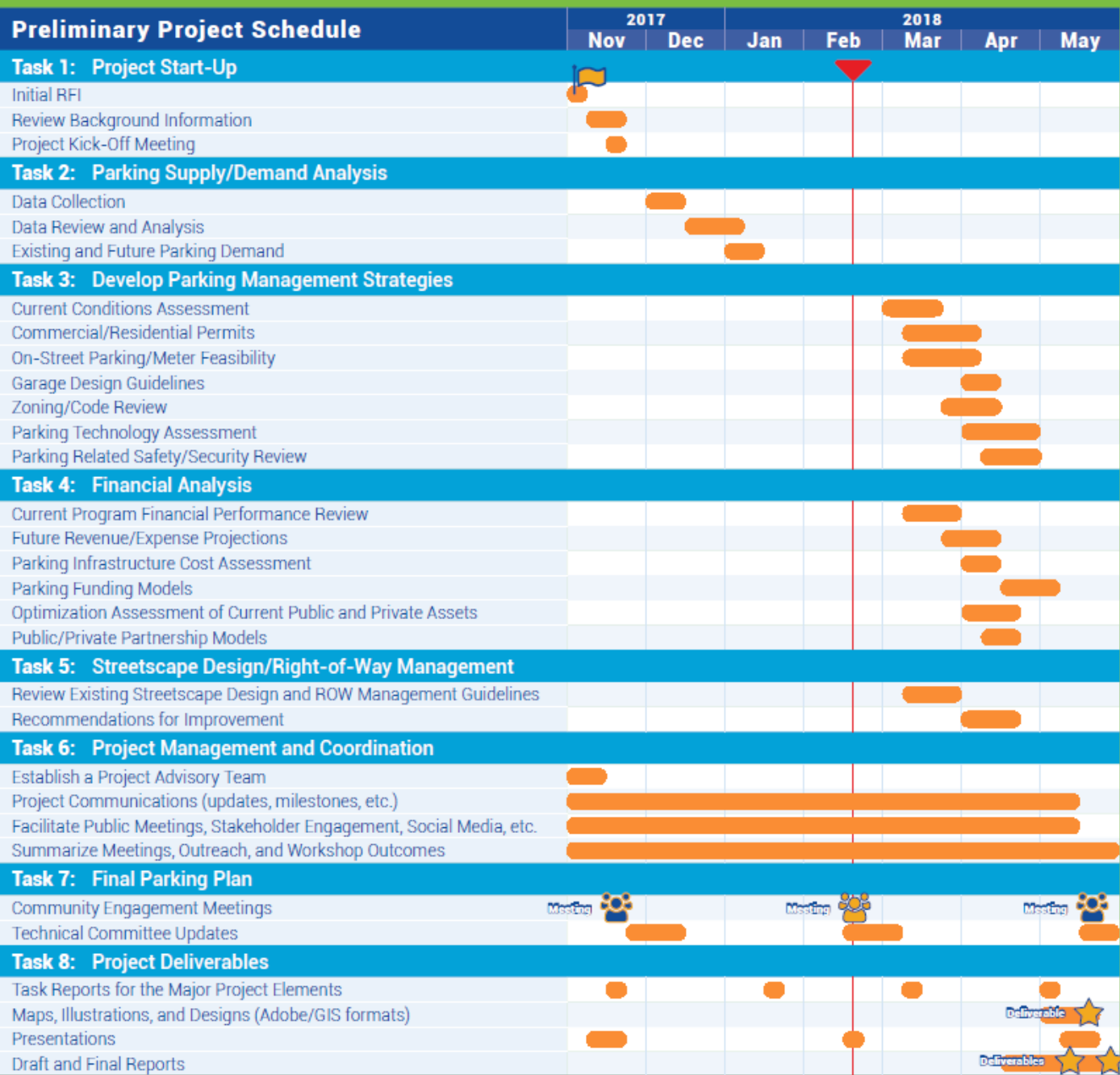
PROJECT SCHEDULE



On-Site Visit



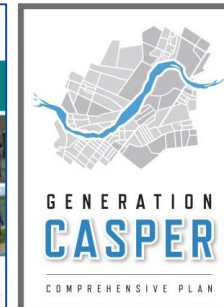
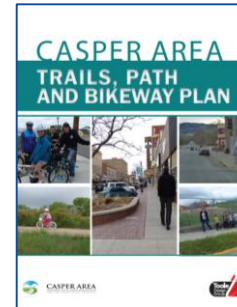
Current Project Activity



PROGRESS SUMMARY

Project Start Up Task

- Submitted Initial RFI
- Reviewed Background Planning Documents
- Conducted Project Kick-Off Site Visit (Dec 12 – 14, 2017)
 - Study Area tour and key issue identification
 - Established Technical and Stakeholder Advisory Groups
 - Public Meeting & Presentation
 - Launched Project Website



You're Invited.

Parking Districts AND Economic Development
Town Hall Meeting

December 13, 2017
Wednesday
5:30pm – 6:30pm

Fox III Theater
150 West 2nd Street
Casper, Wyoming 82601

Join the Casper Area Metropolitan Planning Organization as we kick-off a Parking Strategic Plan for Downtown Casper.



CASPER AREA METROPOLITAN PLANNING ORGANIZATION

Urban Center Parking Plan

Kimley»Horn

PROGRESS SUMMARY

Public Meeting & Presentation: What We Heard

- *Will the future be included in your study?*
- *Is part of the study to look at **one-way/two-way conversion** with on-street parking?*
- *What about **food trucks**?*
- *As a restaurant owner, it's important for my customers to park on same block as my restaurant.*
- *What about **enforcement**?*
- *Is the study going to address **streetscape improvements**?*
- *Will the study address **land use efficiencies of surface vs. structured parking**?*
- *Size of vehicle is an important factor to consider.*
- *What are your thoughts on **back-in angle parking**?*
- *Will you factor in the **economic impact** of different types of parking strategies?*
- *What strategies can you employ to help **ease the transition from unpaid to paid parking**?*



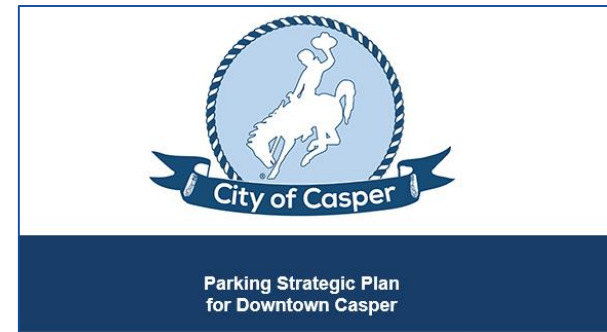
PROGRESS SUMMARY

Stakeholder Process (this trip)

- Launch and promote online survey
- Host Open House with interactive booths
- Present to monthly Coffee Talk gathering
- Small group meetings with key community organizations and City departments
- Technical and Stakeholder Advisory Group work sessions



Project Web-Page

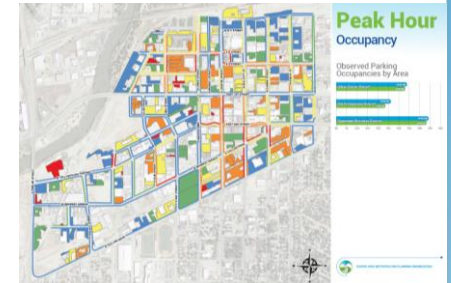
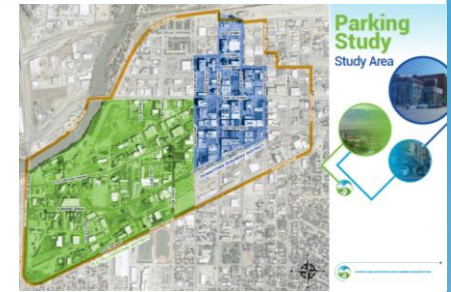


On-Line Stakeholder Survey

PROGRESS SUMMARY




Data Collection

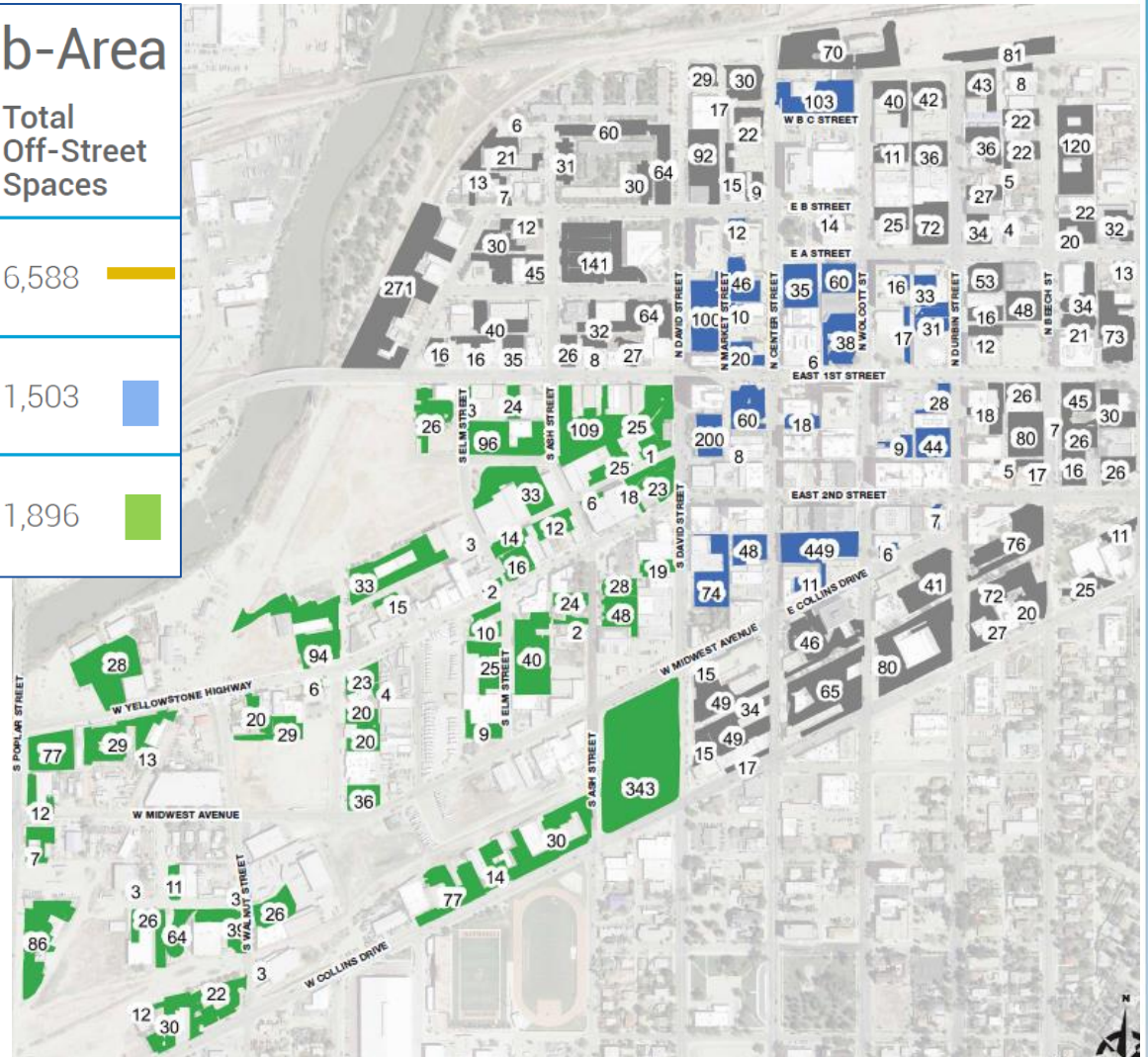
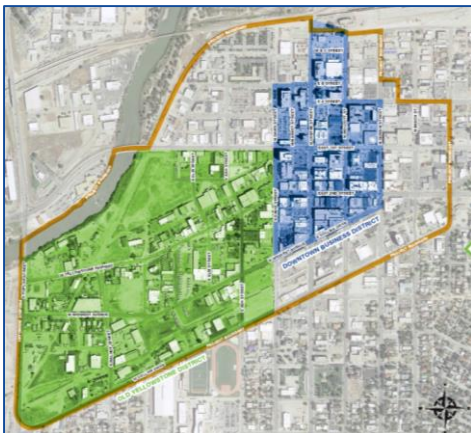
- Off-Street Parking Inventory Completed
- On-Street Parking Inventory Completed
- Parking Occupancy Surveys Completed
 - On and Off-Street
- Preliminary Data Assembly and Analysis Completed
- Submitted to City/MPO for Review



OFF-STREET PARKING INVENTORY

Off-Street Spaces Per Sub-Area

Study Area	Public Off-Street Spaces	Private Off-Street Spaces	Total Off-Street Spaces	
Urban Center (overall study area)	509	6,079	6,588	
Downtown Business District	509	994	1,503	
Old Yellowstone District	0	1,896	1,896	



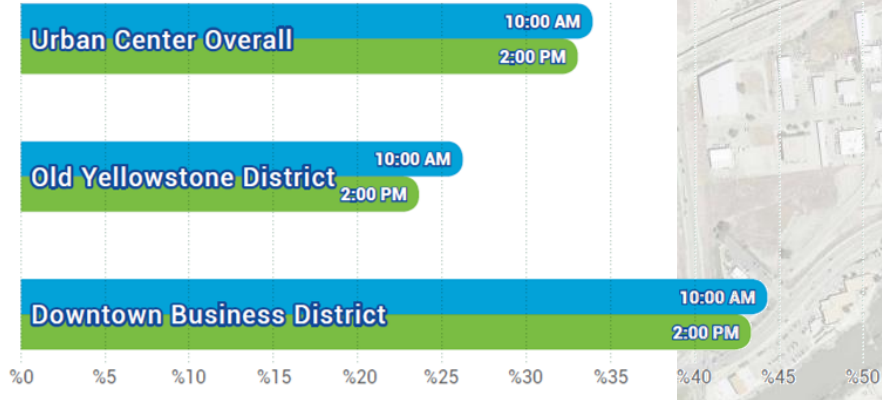
CASPER AREA METROPOLITAN PLANNING ORGANIZATION

Urban Center Parking Plan

Kimley»Horn

OFF & ON-STREET PARKING UTILIZATION

Observed Parking Occupancies by Area

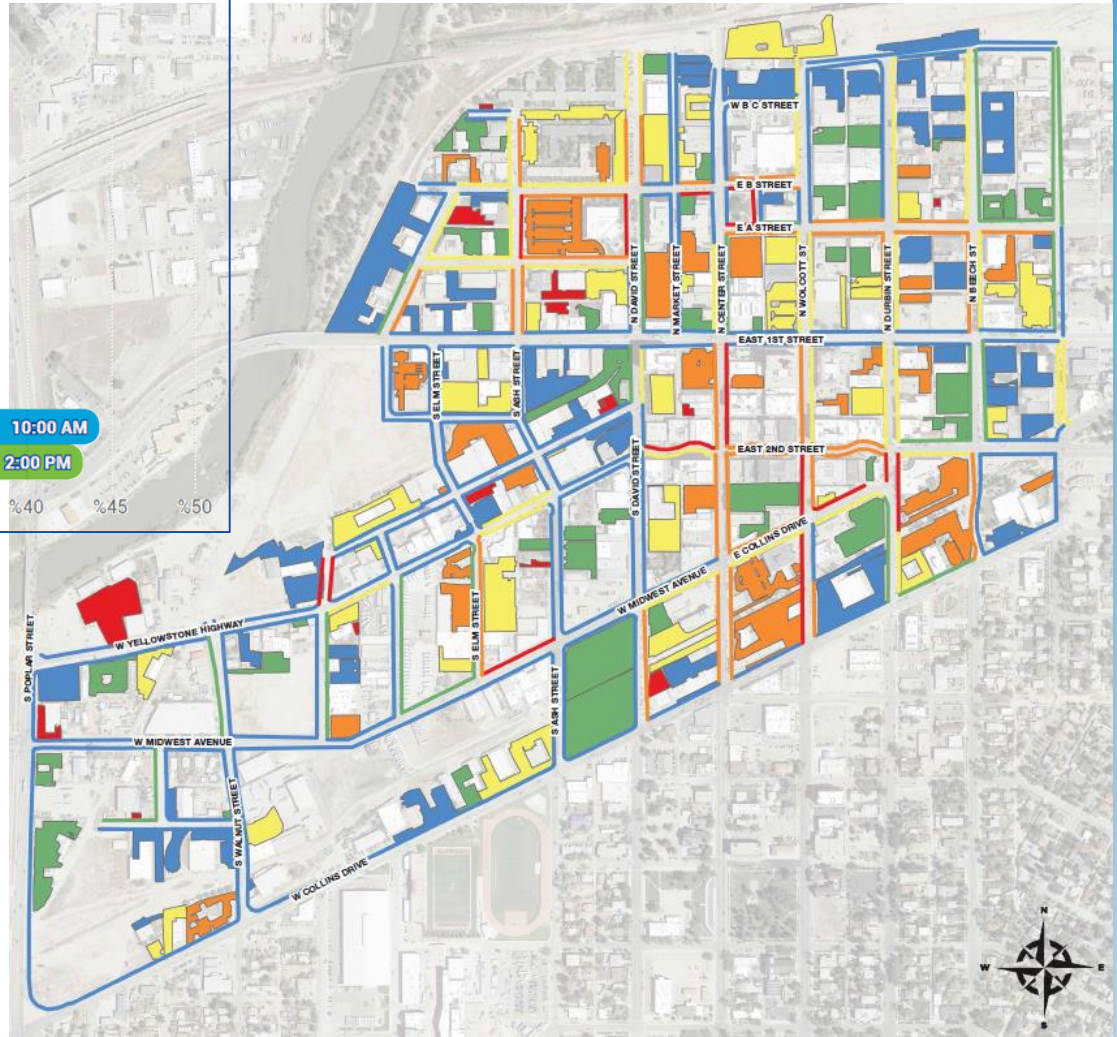


Urban Center Casper, Wyoming

Observed Parking Occupancy

Peak Hour, 10:00 AM

- 0 - 50 %
- 50 - 75 %
- 75 - 85 %
- 85 - 90 %
- 90+ %
- No Parking



CASPER AREA METROPOLITAN PLANNING ORGANIZATION

Urban Center Parking Plan

Kimley»Horn

ON-STREET PARKING INVENTORY & TIMELIMITS

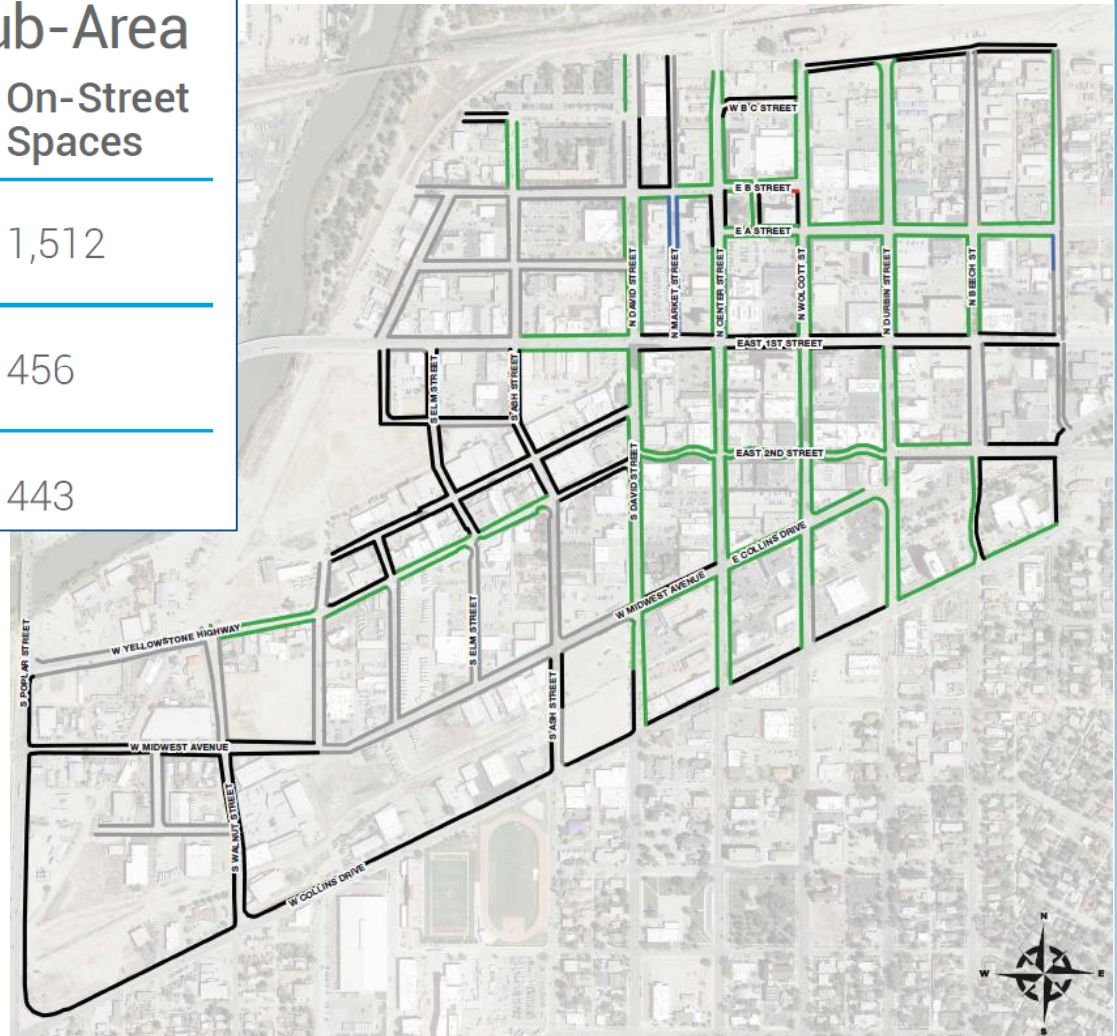
On-Street Spaces Per Sub-Area

Study Area	On-Street Spaces
Urban Center (overall study area)	1,512
Downtown Business District	456
Old Yellowstone District	443

Key

On-Street Parking Time Limits

- No Parking
- 15 Minutes
- 30 Minutes
- 2 Hours
- Unrestricted



CASPER AREA METROPOLITAN PLANNING ORGANIZATION

Urban Center Parking Plan

Kimley»Horn

NEXT STEPS

Option B

- Stakeholder Feedback Assessment
- Best Practices Research & Analysis
- Issues Identification and Refinement
- Finalize Parking Needs Assessment
- On-going Stakeholder Outreach
- Key Issues Identification and Analysis
- Draft and Final Reports

Feb	Mar	Apr	May
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THANK YOU!

Questions?

MPO Contact

- Aaron Kloke (235-8367; akloke@casperwy.gov)

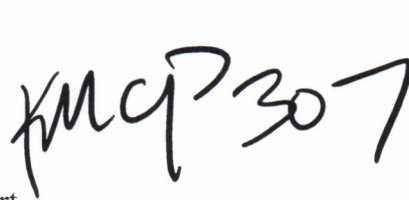
Kimley-Horn Contacts:

- Dennis Burns, CAPP – Project Manager (602-906-1125; dennis.burns@Kimley-horn.com)
- Vanessa Solesbee (319-654-4050; vanessa@thesolesbeegroup.com)



1/26/2018

TO: J. Carter Napier, City Manager ^{SN}
FROM: Keith McPheeters, Chief of Police
SUBJECT: 2017 Liquor Dealers Demerit Report



Recommendation:

No Recommendation. Informational only.

Summary:

This document serves to provide a summary of 2017 police response to the physical location of each city-issued liquor license and any corresponding demerit points received by the license holder as a result of license infractions.

None of the liquor license holders accrued the designated minimum number of points to merit suspension of their license.

An objective review of the demerit system currently in place indicates that it is not a reliable indicator of the degree of compliance that is desired of licensed businesses within our community. Its current iteration supplies little incentive for licensed establishments to take an active role in providing for public health and public safety objectives. A meaningful re-evaluation of the demerit system, its objectives, and its methodology may provide insight into a more effective tool by which to reach public safety goals and initiatives.

City of
Casper
Liquor
License
Review

2017

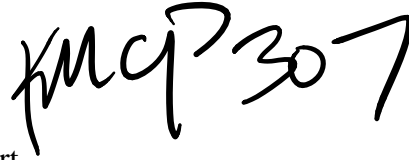


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1/26/2018

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Liquor License Ordinance Provisions

The current Liquor Ordinance specifies the following:

- I. Every Licensee acquiring one hundred twenty five (125) demerits in twelve month period shall have its license suspended for seven (7) days;
- II. Every Licensee acquiring more than one hundred seventy five (175) but less than two hundred fifty (250) demerit points, in a twelve month period, shall have its license suspended for thirty (30) days; and,
- III. Every licensee acquiring more than two hundred fifty (250) demerit points in a twenty-four month period shall have its license suspended for sixty days.

2017 Demerit Summary

Retailer	Date	Violation	License Type	Demerit Points	Verdict
CY Discount Liquor	1/12/2017	Sell to Minor	Retail	25	Guilty
Prime Time	1/12/2017	Sell to Minor	Retail	25	Guilty
VFW Post 10677	1/12/2017	Sell to Minor	Limited Retail	25	Guilty
Smith's Food & Drug #185	1/12/2017	Sell to Minor	Retail	25	Guilty
Himalayan Indian Cuisine	1/12/2017	Sell to Minor	Restaurant	25	Guilty
Albertsons Liquors #2060	1/12/2017	Sell to Minor	Retail	25	Guilty
Karen & Jim's Restaurant	5/11/2017	Sell to Minor	Retail	25	Guilty
Don Juan's Mexican Restaurant	5/11/2017	Sell to Minor	Restaurant	25	Guilty
Pizza Hut #238	5/18/2017	Sell to Minor	Restaurant	25	Guilty
Ridley's Family Markets	11/21/2017	Sell to Minor	Retail	25	Guilty
Outlet Liquor & Tobacco	12/20/2017	Sell to Minor	Retail	25	Guilty
C85 @ THE WONDER BAR	12/20/2017	Sell to Minor	Retail	25	Guilty
Galles Liquor Mart	12/21/2017	Sell to Minor	Retail	25	Guilty
Koto	12/19/2017	Sell to Minor	Restaurant	25	Guilty
Partytime Liquors	12/21/2017	Sell to Minor	Retail	25	Guilty
Table Mountain Vineyards	06/08/2017	Sell to Minor	Retail	25	Guilty

The following establishments, Wyoming Bootleggers, The Shrine Club, Skull Tree Brewing, and Downturn Wings had no calls for service in 2017 and are not listed in this report.

2017 City of Casper Liquor License Review On Premise Locations

666 Restaurant, Inc

Address: 260 S CENTER ST

Licenses Type: Restaurant

Licenses Number: Restaurant #21

Count of Calls by Nature

Reddi 1

Possible Alcohol Related Calls 0

Demerit Points 0

Total 2017 Calls 1

Alibi Bar & Lounge

Address: 1740 E YELLOWSTONE HWY

Licenses Type: Retail

Licenses Number: Retail #24

Count of Calls by Nature

911-Welfare 2

Accident PD 2

Assault 1

Attempt-Locate 1

Burglary Auto 1

Citizen Comp 1

Drugs 1

Fight 1

Hit and Run 1

Reddi 2

Sex Offense 1

Theft 2

Traffic Stop 3

Wanted Person 1

Welfare Check 1

Possible Alcohol Related Calls 21

Demerit Points 0

Total 2017 Calls 21

Armor's Restaurant

Address: 3422 S ENERGY LANE

Licenses Type: Retail

Licenses Number: Retail #10

Count of Calls by Nature

Accident PD 1

Dead Animal 1

Reddi 1

Suspicious 1

Welfare Check 1

Possible Alcohol Related Calls 3

Demerit Points 0

Total 2017 Calls 5

Bosco's

Address: 847 E A ST
Licenses Type: Restaurant
Licenses Number: Restaurant #5

Count of Calls by Nature

Alarm Security	1
Citizen Comp	1
Reddi	1
Unconsciousness	1
Wanted Person	1

Possible Alcohol Related Calls 5
Demerit Points 0
Total 2017 Calls 5

Buffalo Wild Wings

Address: 5071 E 2ND ST
Licenses Type: Bar & Grill
Licenses Number: Bar & Grill #6

Count of Calls by Nature

911-Welfare	2
Alarm	1
Burglary	1
Citizen Assist	2
Disturbance	3
Reddi	4
Traffic Stop	4

Possible Alcohol Related Calls 16
Demerit Points 0
Total 2017 Calls 17

C85 @ THE PUMPHOUSE

Address: 739 N CENTER ST
Licenses Type: Retail
Licenses Number: Retail #3

Count of Calls by Nature

911-Welfare	1
Accident PD	1
Alarm Fire	1
Alarm Security	5
Family Fight	1
Shoplifting	1

Possible Alcohol Related Calls 4
Demerit Points 0
Total 2017 Calls 10

C85 @ THE WONDER BAR

Address: 256 S CENTER ST

Licenses Type: Retail

Licenses Number: Retail #18

Count of Calls by Nature

Alarm Fire	1
Alarm Security	1
Alcohol Offense	1
Animal Noise	1
Information	1
Parking Problem	1
Vehicle Theft	1
Vehicle Tow	1
Welfare Check	1

Possible Alcohol Related Calls 7

Demerit Points 25

Total 2017 Calls 9

C85 Branding iron

Address: 129 W 2nd

Licenses Type: Retail

Licenses Number: Retail #7

Count of Calls by Nature

Alarm Security	2
Parking Problem	1
Suspicious	1
Unsecure Premis	1

Possible Alcohol Related Calls 4

Demerit Points 0

Total 2017 Calls 5

Casper Events Center

Address: 1 EVENTS DR

Licenses Type: Retail

Licenses Number: Retail #35

Possible Alcohol Related Calls 41

Demerit Points 0

Total 2017 Calls 55

Count of Calls by Nature

911-Welfare	10
Accident PD	3
Alarm Fire	2
Alarm Security	2
Assault	1
Attempt-Locate	2
Burglary Auto	5
Citizen Assist	2
Citizen Comp	2
Drugs	1
Family Fight	1
Fight	2
Fireworks	2
Hit and Run	7
Interference	1
Parking Problem	4
Reddi	1
Stray Animal	2
Traffic Hazard	1
Traumatic Inj	1
Unconsciousness	1
Wanted Person	2

Casper VFW Memorial Post 9439

Address: 1800 BRYAN STOCK TRL

Licenses Type: Limited Retail

Licenses Number: Limited Retail #8

Possible Alcohol Related Calls 4

Demerit Points 0

Total 2017 Calls 9

Count of Calls by Nature

Accident PD	1
Alarm Security	4
Citizen Assist	1
Traffic Stop	1
Unconsciousness	1
Wanted Person	1

Charlie T's Pizzeria

Address: 112 E 2ND ST

Licenses Type: Restaurant

Licenses Number: Restaurant#36

Count of Calls by Nature

Fraud	1
Parking Problem	1
Traffic Stop	1

Possible Alcohol Related Calls 1

Demerit Points 0

Total 2017 Calls 3

City of Casper - Hogadon Ski Area

Address: 2500 W Hogadon Road

Licenses Type: Resort

Licenses Number: Resort #6

Count of Calls by Nature

911-Welfare	1
Theft	1
Traffic Stop	1

Possible Alcohol Related Calls 2

Demerit Points 0

Total 2017 Calls 3

Courtyard by Marriott

Address: 4260 HOSPITALITY LN

Licenses Type: Resort

Licenses Number: Resort #4

Count of Calls by Nature

911-Welfare	1
Accident PD	2
Alarm Fire	1
Animal Problem	2
Citizen Comp	2
Clear The Lot	1
Disturbance	2
Drugs	1
Hit and Run	1
Medical	1
Public Intox	1
Reddi	1
Suspicious	1
Trespassing	1

Possible Alcohol Related Calls 14

Demerit Points 0

Total 2017 Calls 18

Denny's Dinner

Address: 4220 HOSPITALITY LN

Licenses Type: Restaurant

Licenses Number: Restaurant #29

Count of Calls by Nature

911-Welfare	1
Animal Problem	1
Fight	3
Fraud	1
Reddi	1
Wanted Person	1

Possible Alcohol Related Calls 6

Demerit Points 0

Total 2017 Calls 8

Don Juan's Mexican Restaurant

Address: 144 S CENTER ST

Licenses Type: Restaurant

Licenses Number: Restaurant #18

Count of Calls by Nature

Alcohol Offense	1
Wanted Person	1

Possible Alcohol Related Calls 2

Demerit Points 25

Total 2017 Calls 2

Dsasumo

Address: 320 W 1ST ST

Licenses Type: Bar & Grill

Licenses Number: Bar & Grill #1

Count of Calls by Nature

Traffic Stop	1
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Possible Alcohol Related Calls 1

Demerit Points 0

Total 2017 Calls 1

Eagles Lodge

Address: 306 N DURBIN ST

Licenses Type: Limited Retail

Licenses Number: Limited Retail #2

Count of Calls by Nature

911-Welfare	2
Alarm Security	8
Disturbance	1
Parking Problem	2
Public Intox	1
Reddi	2
Wanted Person	1
Welfare Check	1

Possible Alcohol Related Calls 8

Demerit Points 0

Total 2017 Calls 18

Eggington's

Address: 229 E 2ND ST

Licenses Type: Restaurant

Licenses Number: Restaurant #19

Count of Calls by Nature

911-Welfare	2
Agency Assist	1
Alarm Security	4
Choking	1
Extra Patrol	1
Welfare Check	1

Possible Alcohol Related Calls 3

Demerit Points 0

Total 2017 Calls 10

El Toro

Address: 3400 E 2ND ST

Licenses Type: Restaurant

Licenses Number: Restaurant #30

Count of Calls by Nature

911-Welfare	1
Found Child	1
Stalking	1
Unsecure Premis	1
Wanted Person	1
Welfare Check	3

6

Demerit Points 0

Total 2017 Calls 8

Elks Lodge #1353

Address: 108 E 7TH ST

Licenses Type: Limited Retail

Licenses Number: Limited Retail #1

Count of Calls by Nature

911-Welfare	2
Alarm Security	5
Burglary Auto	1
Citizen Assist	1
Extra Patrol	1
Hit and Run	2
Parking Problem	1
Stray Animal	1

Possible Alcohol Related Calls 5

Demerit Points 0

Total 2017 Calls 14

Fire Rock Steakhouse

Address: 6100 E 2ND ST

Licenses Type: Retail

Licenses Number: Retail #12

Count of Calls by Nature

911-Welfare	2
Alarm Security	1
Animal Bite	1
Citizen Comp	1
Disturbance	3
Reddi	1
Stray Animal	1
Traffic Stop	3
Vehicle Theft	1
Wanted Person	1

Possible Alcohol Related Calls 12

Demerit Points 0

Total 2017 Calls 15

Firehouse Pizza Wood Fired

Address: 395 Newport

Licenses Type: Restaurant

Licenses Number: RESTAURANT #33

Count of Calls by Nature

Assault	1
Reddi	1

Possible Alcohol Related Calls 2

Demerit Points 0

Total 2017 Calls 2

Frontier Brewing Company

Address: 117 EAST 2ND STREET

Licenses Type: Microbrewery

Licenses Number: MICROBREW NO 4

Count of Calls by Nature

Disturbance	1
Theft	1

Possible Alcohol Related Calls 2

Demerit Points 0

Total 2017 Calls 2

Frosty Lounge

Address: 520 S CENTER ST

Licenses Type: Retail

Licenses Number: Retail #6

Count of Calls by Nature

911-Welfare	1
Animal Problem	1
Disturbance	3
Fall	1
Fight	2
Interference	1
Public Intox	1
Reddi	1
Suspicious	1
Traffic Stop	2
Unconsciousness	1
Wanted Person	1
Welfare Check	1

Possible Alcohol Related Calls 16

Demerit Points 0

Total 2017 Calls 17

Galloway's Irish Pub

Address: 2800 CY AVE

Licenses Type: Retail

Licenses Number: Retail #34

Count of Calls by Nature

911-Welfare	3
Alarm Fire	1
Burglary Auto	2
Citizen Assist	4
Disturbance	3
Drugs	1
EMS Assist	1
Fight	4
Hit and Run	1
Public Intox	1
Reddi	5
Stray Animal	1
Suspicious	2
Theft	5
Traffic Stop	9
Wanted Person	1
Welfare Check	1

Possible Alcohol Related Calls 39

Demerit Points 0

Total 2017 Calls 45

Gaslight Social

Address: 314 W Midwest

Licenses Type: Retail

Licenses Number: Retail #32

Possible Alcohol Related Calls 24

Demerit Points 0

Total 2017 Calls 25

Count of Calls by Nature

911-Welfare	1
Assault	4
Assault-Knife	1
Attempt-Locate	1
Citizen Assist	1
Citizen Comp	2
Disturbance	2
Fight	2
Hit and Run	1
Reddi	1
Suspicious	1
Traffic Stop	1
Traumatic Inj	1
Unconsciousness	4
Welfare Check	2

Guadalajara Mexican Restaurant

Address: 3350 CY AVE

Licenses Type: Bar & Grill

Licenses Number: Restaurant #13

Possible Alcohol Related Calls 9

Demerit Points 0

Total 2017 Calls 13

Count of Calls by Nature

Accident PI	1
Animal Problem	2
Diabetic Shock	1
Suspicious	1
Traffic Stop	6
VIN Inspection	1
Wanted Person	1

Hilton Garden Inn

Address: 1150 N POPLAR ST

Licenses Type: Resort

Licenses Number: Resort #1

Count of Calls by Nature

911-Welfare	38
Alarm Fire	3
Burglary Auto	1
Disturbance	1
Family Fight	1
Fraud	1
Information	1
Missing Person	1
Suspicious	1
Theft	3
Traffic Stop	3
Welfare Check	1

Possible Alcohol Related Calls 49

Demerit Points 0

Total 2017 Calls 55

Himalayan Indian Cuisine

Address: 232 E 2ND STE 100B

Licenses Type: Restaurant

Licenses Number: RESTAURANT #31

Count of Calls by Nature

Alcohol Offense	1
Disturbance	1
Parking Problem	1
Public Intox	1
Vehicle Aband.	1

Possible Alcohol Related Calls 3

Demerit Points 25

Total 2017 Calls 5

Holiday Inn

Address: 721 GRANITE PEAK DR

Licenses Type: Resort

Licenses Number: Resort #2

Count of Calls by Nature

911-Welfare	12
Attempt-Locate	1
Disturbance	1
Traffic Stop	2
Wanted Person	1

Possible Alcohol Related Calls 17

Demerit Points 0

Total 2017 Calls 17

JS Chinese

Address: 116 W 2ND ST

Licenses Type: Restaurant

Licenses Number: Restaurant #14

Count of Calls by Nature

Citizen Assist	1
Defraud Inn	1

Possible Alcohol Related Calls 0

Demerit Points 0

Total 2017 Calls 2

J's Pub & Grill

Address: 3201 SW WYOMING BLVD

Licenses Type: Bar & Grill

Licenses Number: Bar & Grill #5

Count of Calls by Nature

911-Welfare	1
Alarm Security	1
Assault	1
Family Fight	1
Reddi	1
Unconsciousness	1
Welfare Check	2

Possible Alcohol Related Calls 6

Demerit Points 0

Total 2017 Calls 8

Koto Restaurant

Address: 5091 E 2nd St

Licenses Type: Restaurant

Licenses Number: Restaurant # 32

Count of Calls by Nature

Alcohol Offense	1
Civil Matter	1
Found Child	1

Possible Alcohol Related Calls 1

Demerit Points 25

Total 2017 Calls 3

La Cocina Mexican Restaurant

Address: 321 E E ST

Licenses Type: Restaurant

Licenses Number: Restaurant #17

Count of Calls by Nature

Alarm Security	5
Property Damage	1

Possible Alcohol Related Calls 1

Demerit Points 0

Total 2017 Calls 6

La Costa Mexican Restaurant

Address: 1600 E 2ND ST

Licenses Type: Restaurant

Licenses Number: Restaurant #10

Count of Calls by Nature

Juvenile Prob	1
Juvenile Prob	1

Possible Alcohol Related Calls 2

Demerit Points 0

Total 2017 Calls 2

Moonlight Liquors

Address: 2305 E 12TH ST

Licenses Type: Retail

Licenses Number: Retail #27

Possible Alcohol Related Calls 26

Demerit Points 0

Total 2017 Calls 29

Count of Calls by Nature

Accident PD	2
Animal Problem	1
Assault	3
Burglary Auto	1
Citizen Assist	1
Disturbance	2
Drugs	2
Extra Patrol	1
Fight	2
Public Intox	1
Reddi	2
Theft	1
Threatening	1
Traffic Stop	4
Wanted Person	4
Welfare Check	1

New Chopstix Asian Bistro Casper, Inc.

Address: 1937 E 2ND ST

Licenses Type: Restaurant

Licenses Number: Restuarant No 34

Possible Alcohol Related Calls 2

Demerit Points 0

Total 2017 Calls 2

Count of Calls by Nature

Suspicious	1
Wanted Person	1

Old Chicago

Address: 3580 E 2ND ST

Licenses Type: Retail

Licenses Number: Retail #15

Possible Alcohol Related Calls 38

Demerit Points 0

Total 2017 Calls 41

Count of Calls by Nature

Accident PD	4
Accident PI	3
Alarm Security	1
Animal Problem	1
Citizen Assist	1
Citizen Comp	1
Disturbance	1
Juvenile Prob	2
Suspicious	1
Traffic Stop	24
Unconsciousness	1
Wanted Person	1

Olive Garden Italian Restaurant #1828

Address: 5070 E 2ND ST
Licenses Type: Bar & Grill
Licenses Number: Bar & Grill #3

Possible Alcohol Related Calls 7
Demerit Points 0
Total 2017 Calls 11

Count of Calls by Nature

Alarm Security	1
Animal Problem	1
Citizen Comp	1
Hit and Run	1
Property Found	1
Reddi	2
Traffic Stop	3
Wildland FIRE	1

On the Border

Address: 71 SE WYOMING BLVD
Licenses Type: Bar & Grill
Licenses Number: Bar & Grill #2

Possible Alcohol Related Calls 2
Demerit Points 0
Total 2017 Calls 25

Count of Calls by Nature

911-Welfare	1
Alarm Security	21
Animal Problem	1
Disturbance	1
Structure FIRE	1

Paradise Valley Country Club

Address: 70 MAGNOLIA
Licenses Type: Limited Retail
Licenses Number: Limited Retail #9

Possible Alcohol Related Calls 6
Demerit Points 0
Total 2017 Calls 6

Count of Calls by Nature

911-Welfare	1
Citizen Comp	1
Disturbance	1
Fight	1
Shots Fired	1
Suicide Attempt	1

Paradise Valley Liquors

Address: 401 VALLEY DR
Licenses Type: Retail
Licenses Number: Retail #30

Possible Alcohol Related Calls 3
Demerit Points 0
Total 2017 Calls 5

Count of Calls by Nature

Alarm Security	1
Stray Animal	1
Suspicious	1
Wanted Person	1
Welfare Check	1

Parkway Plaza Hotel & Conference Centre

Address: 123 W E ST

Licenses Type: Resort

Licenses Number: Resort #3

Possible Alcohol Related Calls 51

Demerit Points 0

Total 2017 Calls 76

Count of Calls by Nature

911-Welfare	6
Accident PD	1
Agency Assist	1
Alarm Security	2
Animal Problem	2
Burglary Auto	1
Citizen Assist	3
Citizen Comp	3
Disturbance	8
Drugs	3
EMS Assist	1
Extra Patrol	1
Fight	1
Fireassist	1
Hit and Run	2
IndecentExp	1
Interference	1
Loud Music	1
Overdose	1
Parking Problem	1
Property Found	2
Public Intox	2
Structure FIRE	1
Suicidal Subj	2
Suspicious	8
Theft	1
Traffic Stop	8
Trespassing	3
UnlawfulEntry	1
Wanted Person	3
Welfare Check	4

Partytime Liquors

Address: 1335 S MCKINLEY ST

Licenses Type: Retail

Licenses Number: Retail #11

Count of Calls by Nature

Alcohol Offense	1
Citizen Assist	1
Disturbance	1
Extra Patrol	1
Robbery	1
Shots Fired	1
Unsecure Premis	1

Possible Alcohol Related Calls 4

Demerit Points 25

Total 2017 Calls 7

Pizza Hut #238

Address: 3738 CY AVE

Licenses Type: Restaurant

Licenses Number: Restaurant #8

Count of Calls by Nature

Alcohol Offense	1
Dead Animal	1
Suspicious	1
Traffic Stop	2

Possible Alcohol Related Calls 4

Demerit Points 25

Total 2017 Calls 5

Pizza Hut #239

Address: 3741 E 2ND ST

Licenses Type: Restaurant

Licenses Number: Restaurant #1

Count of Calls by Nature

Accident PD	1
Bad Check	1
Disturbance	1
Family Fight	1
Fight	1
Hit and Run	1
Public Intox	1
Reddi	1
Traffic Stop	6
Wanted Person	2
Welfare Check	1

Possible Alcohol Related Calls 16

Demerit Points 0

Total 2017 Calls 17

Pizza Ranch - Casper

Address: 5011 E 2ND ST
Licenses Type: Restaurant
Licenses Number: Restaurant #2

Possible Alcohol Related Calls 8
Demerit Points 0
Total 2017 Calls 15

Count of Calls by Nature

Alarm Fire	2
Alarm Security	1
Animal Problem	2
Assault	1
Burglary Auto	1
Citizen Dispute	1
Structure FIRE	1
Telephone Ord	1
Traffic Stop	4
VIN Inspection	1

Poplar Wine & Spirits

Address: 1016 S POPLAR ST
Licenses Type: Retail
Licenses Number: Retail #1

Possible Alcohol Related Calls 10
Demerit Points 0
Total 2017 Calls 14

Count of Calls by Nature

911-Welfare	1
Alarm Security	1
Attempt-Locate	1
Burglary Other	1
Hit and Run	1
Interference	1
Property Found	2
Public Intox	1
Reddi	1
Shoplifting	1
Traffic Stop	1
Wanted Person	1
Welfare Check	1

Prime Time (Caputa's)

Address: 4370 S POPLAR ST
Licenses Type: Retail
Licenses Number: Retail #28

Possible Alcohol Related Calls 6
Demerit Points 25
Total 2017 Calls 8

Count of Calls by Nature

Alarm Security	2
Alcohol Offense	2
Suspicious	1
Telephone Ord	1
Traffic Stop	1
Trespassing	1

Racca's Pizzeria Napoletana

Address: 319 W Midwest St

Licenses Type: Bar & Grill

Licenses Number: Bar & Grill #8

Count of Calls by Nature

911-Welfare	1
Defraud Inn	1
Traffic Stop	1
Welfare Check	1

Possible Alcohol Related Calls 3

Demerit Points 0

Total 2017 Calls 4

Ramada Plaza Riverside

Address: 300 W F ST

Licenses Type: Resort

Licenses Number: Resort # 5

Count of Calls by Nature

911-Welfare	13
Agency Assist	1
Alarm Fire	1
Animal Problem	1
Attempt-Locate	1
Burglary Busine	1
Citizen Assist	4
Citizen Comp	5
CO Poisoning	1
Defraud Inn	2
Disturbance	5
Drugs	5
EMS Assist	1
Extra Patrol	1
Fight	1
Found Child	1
Information	1
Interference	1
Juvenile Prob	1
Medical	1
Missing Person	1
Public Intox	1
Suspicious	3
Traffic Stop	11
Trespassing	1
Vehicle Aband.	1
Wanted Person	3
Weapon Offense	2
Welfare Check	4

Possible Alcohol Related Calls 59

Demerit Points 0

Total 2017 Calls 75

Ramkota

Address: 800 N POPLAR ST

Licenses Type: Retail

Licenses Number: Retail #14

Possible Alcohol Related Calls 34

Demerit Points 0

Total 2017 Calls 48

Count of Calls by Nature

911-Welfare	4
Accident PD	1
Alarm Fire	3
Animal Problem	1
Assault	1
Citizen Assist	3
Citizen Comp	1
Defraud Inn	1
Disturbance	2
Fight	1
Property Damage	2
Public Intox	1
Reddi	1
Sex Offense	1
Stray Animal	1
Suspicious	3
Theft	4
Traffic Stop	6
Trespassing	2
Unconsciousness	1
Vehicle Aband.	4
Wanted Person	1
Welfare Check	3

Red Lobster #6374

Address: 5010 E 2ND ST

Licenses Type: Retail

Licenses Number: Retail #2

Possible Alcohol Related Calls 3

Demerit Points 0

Total 2017 Calls 7

Count of Calls by Nature

Alarm Holdup	1
Alarm Security	2
Extra Patrol	1
Reddi	1
Telephone Ord	1
Traffic Stop	1

Rena's Lime Leaf Asian Bistro Inc.

Address: 845 E 2ND ST

Licenses Type: Restaurant

Licenses Number: Restaurant #24

Count of Calls by Nature

Citizen Comp	1
Disturbance	1
Shots Fired	1
Traffic Stop	2
Wanted Person	1

Possible Alcohol Related Calls 6

Demerit Points 0

Total 2017 Calls 6

Sanford's Grub & Pub

Address: 61 SE WYOMING BLVD

Licenses Type: Restaurant

Licenses Number: Restaurant #22

Count of Calls by Nature

Alarm Security	9
Citizen Comp	1
Fireassist	1
Theft	2

Possible Alcohol Related Calls 3

Demerit Points 0

Total 2017 Calls 13

Shogun

Address: 3320 Whispering Springs

Licenses Type: Restaurant

Licenses Number: Restaurant #9

Count of Calls by Nature

911-Welfare	1
Alarm Security	1
Citizen Comp	1
Hit and Run	1
Traffic Stop	1
Unsecure Premis	1
Vehicle Aband.	1

Possible Alcohol Related Calls 4

Demerit Points 0

Total 2017 Calls 7

Table Mountain Vineyards

Address: 731 E 2ND ST

Licenses Type: Satellite Winery

Licenses Number: Satellite Winery #1

Count of Calls by Nature

Alcohol Offense	1
Burglary Auto	1
Public Intox	4
Wanted Person	1

Possible Alcohol Related Calls 7

Demerit Points 25

Total 2017 Calls 7

Taco's Mexico

Address: 2117A E 12TH ST

Licenses Type: Restaurant

Licenses Number: Restaurant #23

Count of Calls by Nature

Public Intox	1
Stray Animal	1
Suspicious	1

Possible Alcohol Related Calls 2

Demerit Points 0

Total 2017 Calls 3

The 19th Hole

Address: 2120 ALLENDALE BLVD

Licenses Type: Limited Retail

Licenses Number: Limited Retail #11

Count of Calls by Nature

Alarm Security	12
Citizen Comp	1
Stray Animal	2
Suspicious	1
Traffic Stop	1

Possible Alcohol Related Calls 3

Demerit Points 0

Total 2017 Calls 17

The Fort Saloon N' Eatery

Address: 500 W F ST

Licenses Type: Bar & Grill

Licenses Number: Bar & Grill #7

Count of Calls by Nature

Alarm Fire	1
Attempt-Locate	1
Burglary Auto	1
Citizen Comp	1
Disturbance	3
Motorist Assist	1
Public Intox	2
Reddi	1
Traffic Stop	2
Unconsciousness	1

Possible Alcohol Related Calls 12

Demerit Points 0

Total 2017 Calls 14

The Keg & Cork

Address: 5371 BLACKMORE RD

Licenses Type: Retail

Licenses Number: Retail #13

Count of Calls by Nature

Accident	1
Assault	1
Attempt-Locate	1
Disturbance	5
Fight	1
Hit and Run	1
Public Intox	2
Reddi	2
Sex Offense	1
Suspicious	1
Welfare Check	1

Possible Alcohol Related Calls 17

Demerit Points 0

Total 2017 Calls 17

The Office Bar and Grill

Address: 520 S ASH WY

Licenses Type: Retail

Licenses Number: Retail #4

Count of Calls by Nature

911-Welfare	1
Accident PD	2
Alarm Holdup	1
Alcohol Offense	1
Citizen Comp	2
Disturbance	1
EMS Assist	1
Extra Patrol	1
Fight	1
Hit and Run	2
Stray Animal	1
Stroke	1
Suspicious	1
Theft	1
Vehicle Tow	1

Possible Alcohol Related Calls 13

Demerit Points 25

Total 2017 Calls 18

The Tower

Address: 100 North Center

Licenses Type: Bar & Grill

Licenses Number: Bar and Grill #10

Count of Calls by Nature

Parking Problem	1
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Possible Alcohol Related Calls 0

Demerit Points 0

Total 2017 Calls 1

Three Crown's Golf Club

Address: 1601 KING BOULEVARD
Licenses Type: Limited Retail
Licenses Number: Limited Retail #10

Possible Alcohol Related Calls 20
Demerit Points 0
Total 2017 Calls 29

Count of Calls by Nature

Alarm Security	1
Animal Problem	1
Attempt-Locate	2
Citizen Assist	4
Citizen Comp	1
Parking Problem	1
Sick Animal	2
Stray Animal	1
Suspicious	3
Threatening	1
Traffic Stop	10
Vehicle Tow	1
Welfare Check	1

TJ's Bar & Grill

Address: 2024 CY AVE
Licenses Type: Retail
Licenses Number: Retail #26

Possible Alcohol Related Calls 0
Demerit Points 0
Total 2017 Calls 13

Count of Calls by Nature

Alarm Security	5
Animal Problem	2
Extra Patrol	1
Reddi	2
Threatening	1
Traffic Stop	1
Wanted Person	1

Urban Bottle

Address: 319 W MIDWEST AVE
Licenses Type: Retail
Licenses Number: Retail #36

Possible Alcohol Related Calls 1
Demerit Points 0
Total 2017 Calls 1

Count of Calls by Nature

Public Intox	1
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VFW Post 10677

Address: 420 N ELK ST
Licenses Type: Limited Retail
Licenses Number: Limited Retail #6

Possible Alcohol Related Calls 1
Demerit Points 25
Total 2017 Calls 2

Count of Calls by Nature

Agency Assist	1
Alcohol Offense	1

Wyoming Ale Works

Address: 5900 E 2nd

Licenses Type: Bar & Grill

Licenses Number: Bar & Grill #4

Count of Calls by Nature

911-Welfare	1
Accident	1
Alarm Security	4
Burglary Auto	2
Disturbance	1
Extra Patrol	1
Reddi	1
Traffic Stop	4

Possible Alcohol Related Calls 10

Demerit Points 0

Total 2017 Calls 15

Yellowstone Garage

Address: 355 West Yellowstone Hwy

Licenses Type: Retail

Licenses Number: Retail Liquor License No 37

Count of Calls by Nature

Accident PD	1
Missing Person	1

Possible Alcohol Related Calls 1

Demerit Points 0

Total 2017 Calls 2

2017 City of Casper Liquor License Review

Retail Only Locations

2nd Street Liquor & Wine

Address: 939 E 2ND ST

Licenses Type: Retail

Licenses Number: Retail #22

Possible Alcohol Related Calls 12

Demerit Points 0

Total 2017 Calls 15

Count of Calls by Nature

911-Welfare	1
Disturbance	1
Drugs	2
Hit and Run	1
Reddi	1
Shoplifting	3
Traffic Stop	3
Wanted Person	3

Albertsons #2062

Address: 2625 E 2ND ST

Licenses Type: Retail

Licenses Number: Retail #16

Possible Alcohol Related Calls 83

Demerit Points 0

Total 2017 Calls 112

Count of Calls by Nature

911-Welfare	10
Accident PD	4
Accident PI	5
Alarm Fire	4
Animal Bite	1
Animal Problem	2
Attempt-Locate	1
Burglary Auto	2
Citizen Assist	1
Disturbance	3
Drugs	4
Family Fight	2
Hit and Run	4
Information	3
Loud Music	1
Motorist Assist	1
Parking Problem	1
Property Found	3
Property Lost	1
Public Intox	4
Reddi	3
Sex Offense	1
Shoplifting	7
Stray Animal	3

Theft	2
Traffic Stop	25
Unsecure Premis	1
Vehicle Tow	1
Wanted Person	6
Welfare Check	6

Albertsons Liquors #2060

Address: 1076 CY AVE

Licenses Type: Retail

Licenses Number: Retail #25

Count of Calls by Nature

911-Welfare	6
Accident PD	2
Alcohol Offense	1
Disturbance	2
Drugs	2
Fall	1
Fight	1
Information	2
Loitering	1
Public Intox	6
Reddi	4
Shoplifting	8
Stray Animal	2
Suicidal Subj	1
Suspicious	5
Traffic Stop	23
Trespassing	1
Wanted Person	2
Welfare Check	6

Possible Alcohol Related Calls 70

Demerit Points 25

Total 2017 Calls 76

CY Discount Liquor

Address: 840 CY AVE

Licenses Type: Retail

Licenses Number: Retail #23

Count of Calls by Nature

Agency Assist	1
Alcohol Offense	2
Assault	1
Burglary Auto	3
Citizen Assist	1
Citizen Comp	1
Drugs	1
Fight	3
Hit and Run	5
Information	1
Public Intox	1
Reddi	3

Possible Alcohol Related Calls 25

Demerit Points 25

Total 2017 Calls 28

Sex Offense	1
Tobacco Ordinan	1
Traffic Stop	3

Galles Liquor Mart

Address: 748 E YELLOWSTONE HWY

Licenses Type:

Licenses Number: Retail #29

Possible Alcohol Related Calls 27

Demerit Points 25

Total 2017 Calls 33

Count of Calls by Nature

911-Welfare	1
Accident PI	2
Agency Assist	1
Alarm Security	3
Alcohol Offense	1
Drugs	1
Extra Patrol	1
Fight	1
Parking Problem	1
Public Intox	4
Reddi	1
Shoplifting	4
Suspicious	2
Traffic Stop	6
Vehicle Theft	1
Wanted Person	2
Welfare Check	1

Good 2 Go

Address: 1968 E YELLOWSTONE HWY

Licenses Type: Retail

Licenses Number: Retail # 8

Possible Alcohol Related Calls 6

Demerit Points 0

Total 2017 Calls 13

Count of Calls by Nature

911-Welfare	1
Agency Assist	1
Alarm Security	1
Assault	1
Extra Patrol	1
Fraud	3
Fuel Spill	1
Reddi	1
Shoplifting	1
Theft	1
Traffic Stop	1

Liquor Shed

Address: 240 S WYOMING BLVD

Licenses Type: Retail

Licenses Number: Retail #17

Count of Calls by Nature

Alarm Security	2
Attempt-Locate	1
Fraud	1
Property Found	2
Public Intox	1
Reddi	1
Robbery	1
Shoplifting	2
Traffic Stop	12
Vehicle Tow	1
Welfare Check	2

Possible Alcohol Related Calls 20

Demerit Points 0

Total 2017 Calls 26

Outlet Liquor & Tobacco

Address: 627 N POPLAR WY

Licenses Type: Retail

Licenses Number: Retail #33

Count of Calls by Nature

Accident PD	3
Alarm Security	2
Alcohol Offense	1
Found Child	1
Fraud	3
FVPA Violation	1
Medical	1
Public Intox	3
Shoplifting	8
Traffic Stop	3
Wanted Person	1
Welfare Check	1

Possible Alcohol Related Calls 22

Demerit Points 25

Total 2017 Calls 28

Ridley's Family Markets

Address: 1375 CY AVE

Licenses Type: Retail

Licenses Number: Retail #19

Count of Calls by Nature

911-Welfare	4
Accident PD	3
Accident PI	1
Alcohol Offense	1
Animal Problem	1
Fraud	1
Hit and Run	1
Juvenile Prob	1
Motorist Assist	1
Public Intox	2
Reddi	1
Shoplifting	11
Stray Animal	1
Suspicious	2
Theft	1
Traffic Stop	25
Weapon Offense	1
Welfare Check	2

Possible Alcohol Related Calls 56

Demerit Points 25

Total 2017 Calls 60

Sam's Club #6425

Address: 4600 E 2ND ST

Licenses Type: Retail

Licenses Number: Retail #31

Count of Calls by Nature

911-Welfare	2
Accident PD	1
Alarm Fire	2
Alarm Security	1
Animal Problem	6
Attempt-Locate	1
Citizen Comp	5
Drugs	1
Family Fight	1
Fraud	4
Hit and Run	3
Property Damage	1
Public Intox	1
Shoplifting	1
Suicidal Subj	1
Suspicious	1
Traffic Stop	4
Unconsciousness	1
Vehicle Theft	2

Possible Alcohol Related Calls 30

Demerit Points 0

Total 2017 Calls 47

Vehicle Tow	3
Wanted Person	1
Welfare Check	4

Smith's Food & Drug #185

Address: 2405 CY AVE

Licenses Type: Retail

Licenses Number: Retail #9

Possible Alcohol Related Calls 65

Demerit Points 25

Total 2017 Calls 71

Count of Calls by Nature

911-Welfare	5
Accident PD	4
Accident PI	1
Alcohol Offense	1
Animal Problem	1
Attempt-Locate	2
Burglary Auto	1
Citizen Comp	1
Dead Animal	1
Disturbance	3
Drugs	1
Hit and Run	2
Parking Problem	1
Property Damage	2
Public Intox	2
Reddi	5
Shoplifting	8
Stray Animal	2
Suspicious	2
Theft	3
Traffic Hazard	1
Traffic Stop	14
Unconsciousness	1
Wanted Person	1
Welfare Check	6

Wal-Mart Supercenter #3778

Address: 4255 CY AVE

Licenses Type: Retail

Licenses Number: Retail #20

Possible Alcohol Related Calls 239

Demerit Points 0

Total 2017 Calls 270

Count of Calls by Nature

911-Welfare	17
Accident PD	10
Accident PI	2
Agency Assist	1
Alarm Security	2
Animal Problem	8
Assault	4
Attempt-Locate	6
Burglary Auto	4
Citizen Assist	2
Citizen Comp	6
Citizen Dispute	1
Deceased Animal	1
Disturbance	4
Drugs	3
Family Fight	2
Fight	2
Found Child	1
Fraud	1
Hit and Run	11
Illegal Burning	1
Information	1
Interference	1
Juvenile Prob	4
Lockout	2
Property Damage	3
Property Found	3
Property Lost	1
Public Intox	4
Reddi	8
Shoplifting	19
Stray Animal	2
Suicidal Subj	2
Suspicious	11
Theft	13
Threatening	1
Traffic Hazard	2
Traffic Stop	68
Trespassing	2
Unconsciousness	3
Vehicle Aband.	1

Vehicle Theft	2
Vehicle Tow	1
VIN Inspection	1
Wanted Person	9
Welfare Check	17

City Ordinances

Chapter 5.08 – Alcoholic Beverages

5.08.10- Definitions.

As used in this chapter:

1. "Alcoholic liquor" means any spirituous or fermented fluid, substance or compound other than malt beverage, intended for beverage purposes, which contains more than one-half of one percent of alcohol by volume.
2. "Bar and grill liquor license" means the authority under which a licensee is permitted to sell alcoholic liquor or malt beverages for consumption on the premises owned or leased by the licensee, and is subject to the limitations hereinafter provided.
3. "Barrel" is a unit of liquid measure equal to thirty-one U.S. gallons.
4. "Building" means a roofed and walled structure built or set in place for permanent use.
5. "Club" means any of the following organizations:
 - a. A post, charter, camp or other local unit composed only of veterans and its duly organized auxiliary, chartered by the Congress of the United States for patriotic, fraternal or benevolent purposes and, as the owner, lessee or occupant, operates an establishment for these purposes within the state;
 - b. A chapter, lodge or other local unit of an American national fraternal organization and, as the owner, lessee or occupant, operates an establishment for fraternal purposes within the state. As used in this subdivision, an American fraternal organization means an organization actively operating in not less than thirty-six states or having been in active continuous existence for not less than twenty years, but does not mean a college fraternity;
 - c. A hall or building association of a local unit specified in subdivisions a and b of this subsection, of which all of the capital stock is owned by the local unit or its members, operating clubroom facilities for the local unit;
 - d. A golf club having more than fifty bona fide members and owning, maintaining or operating a bona fide golf course together with a clubhouse;
 - e. A social club with more than one hundred bona fide members who are residents of the county in which it is located, owning, maintaining or operating club quarters, incorporated and operating solely as a nonprofit corporation under the laws of this state and qualified as a tax exempt organization under the Internal Revenue Service Code and having been continuously operating for a period of not less than one year. The club shall have had during this one-year period a bona fide membership paying dues of at least twenty-five dollars per year as recorded by the secretary of the club, quarterly meetings, and an actively engaged membership carrying out the objects of the club. A social club shall, upon applying for a license, file with the licensing authority and the commission a true copy of its bylaws and shall further, upon applying for a renewal of its license, file with the licensing authority and the commission a detailed statement of its activities during the preceding year which were undertaken or furthered in pursuit of the objects of the club together with an itemized statement of amounts expended for such activities. Club members, at the time of application for a limited retail liquor license pursuant to Section 5.08.060, shall be in good standing by having paid at least one full year in dues;
 - f. Club does not mean college fraternities or labor unions.
6. "Commission" means the Wyoming Liquor Commission.
7. "Drugstore" means space in a building maintained, advertised and held out to the public as a place where drugs and medicines are sold and prescriptions compounded and where a registered pharmacist is regularly employed.

8. "Industry representative" means and includes all wholesalers, manufacturers, rectifiers, distillers and breweries dealing in alcoholic liquor or malt beverage, and proscriptions under their conduct includes conduct by a subsidiary, affiliate, officer, director, employee, agent, broker or any firm member of such entity.
9. "Intoxicating liquor," "alcoholic liquor," "alcoholic beverage" and "spirituous liquor" are construed as synonymous in meaning and definition.
10. "Licensee" means a person holding a:
 - a. Retail liquor license;
 - b. Limited retail liquor license;
 - c. Resort liquor license;
 - d. Malt beverage permit;
 - e. Restaurant liquor license;
 - f. Catering permit;
 - g. Special malt beverage permit; or
 - h. Bar and grill liquor license.
11. "Limited retail liquor license" means a license issued as hereinafter provided to a bona fide fraternal club.
12. "Malt beverage" means any fluid, substance or compound intended for beverage purposes manufactured from malt, wholly or in part, or from any substitute therefor, containing at least one-half of one percent of alcohol by volume.
13. "Malt beverage permit" means the authority under which the licensee is permitted to sell malt beverages only.
14. "Microbrewery" is a commercial enterprise as defined by Wyoming Statute Section 12-1-101(a)(ixx).
15. "Operational" means offering for sale to the general public alcoholic liquor and malt beverages as authorized under a license or permit issued under this title for not less than three consecutive months during any calendar year.
16. "Original package" means any receptacle or container used or labeled by the manufacturer of the substance, containing any alcoholic liquors or malt beverages.
17. "Person" includes an individual person, partnership, corporation, limited liability company or association.
18. "Resident" means a domiciled resident and citizen of Wyoming for a period of not less than one year who has not claimed residency elsewhere for any purpose within a one-year period immediately preceding the date of application for any license or permit authorized under this chapter.
19. "Restaurant" means space in a building maintained, advertised and held out to the public as a place where individually priced meals are prepared and served primarily for on-premises consumption and where the primary source of revenue from the operation is from the sale of food and not from the sale of alcoholic or malt beverages. The building shall have a dining room or rooms, a kitchen and the number and kinds of employees necessary for the preparing, cooking and serving of meals in order to satisfy the licensing authority that the space is intended for use as a full-service restaurant. The service of only fry orders or such food and victuals as sandwiches, hamburgers or salads shall not be deemed a restaurant for the purposes of this section.

20. "Restaurant liquor license" means the authority under which a licensee is permitted to sell alcoholic liquor and malt beverages for consumption on the premises owned or leased by the licensee, and is subject to the limitations hereinafter provided.
21. "Retail liquor license" means the authority under which a licensee is permitted to sell alcoholic liquor or malt beverages for use or consumption, but not for resale.
22. "Room" means an enclosed and partitioned space within a building, large enough for a person. Partitions may contain windows and doorways, but any partition shall extend from floor to ceiling.
23. "Sell" or "sale" includes offering for sale, trafficking in, bartering, delivery, or dispensing and pouring for value, exchanging for goods, services or patronage, or an exchange in any way other than purely gratuitously. Every delivery of any alcoholic liquor or malt beverage made otherwise than by gift constitutes a sale.
24. "Special malt beverage permit" means the authority under which a licensee is permitted to sell malt beverages at public auditoriums, civic centers or events centers, meeting the qualifications hereinafter provided.
25. "This chapter" means Ordinance 25-86.
26. "Wholesaler" means any person, except the commission, who sells any alcoholic or malt beverage to a retailer for resale.
27. "Winery" means a commercial enterprise manufacturing wine at a single location in Wyoming in quantities not to exceed ten thousand gallons per year.

(Ord. 33-06 §§ 1, 2, 2006; Ord. 24-96 § 1, 1996; Ord. 22-93 § 1, 1993; Ord. 8-88 § 1, 1988; Ord. 25-86 (part), 1986; prior code § 3-1)

5.8.25- Microbrewery and winery permits—Authorized—Conditions—Dual permits and licenses— Fees— Satellite winery permits.

- A. Subject to restrictions imposed under W.S. 12-4-103 excluding W.S. 12-4-103(a)(vi), the city council may issue:
 1. A microbrewery permit authorizing a permit holder to brew a malt beverage and dispense the brewed malt beverage for on-premises and limited off-premises personal consumption;
 2. A winery permit authorizing a permit holder to manufacture wine and dispense the manufactured wine for on-premises and limited off-premises personal consumption.
 3. Satellite winery permits, subject to the terms and conditions of Section 5.08.140, authorizing a winery permit holder to sell its manufactured wine at the number of satellite locations as specified by W.S. 12-4-412(d), as it may, from time to time be amended, from its licensed manufacturing site under the original permit. Satellite winery permits will be issued on application to the city clerk for each location following approval of the city council after a public hearing for consideration of the permit application. Satellite winery permits shall be subject to the applicable terms and conditions of this chapter.
 4. Every applicant for a satellite winery permit shall file with the city clerk, at the time of application for the initial permit, and any subsequent permit or renewal thereof, an affidavit in a form approved by the city clerk attesting that the applicant does not have more than the number of satellite locations within the state as specified by W.S. 12-4-412(d), as it may, from time to time be amended.
 5. No satellite winery permit shall be eligible for renewal in the event the applicant thereof has more than the number of satellite locations within the state as specified by W.S. 12-4-412(d), as it may, from time to time be amended.
- B. The city council:

1. May allow the sale of other malt beverages under a microbrewery permit for on-premises consumption when obtained through licensed wholesale malt beverage distributors;
2. May allow the sale of other wines under a winery permit for on-premises consumption when obtained from the commission;
3. May approve the dual holding of a microbrewery permit or winery permit and one of the following:
 - a. A retail liquor license as provided in Section 5.08.120 of this chapter;
 - b. Subject to subsection C of this section, a restaurant license as provided in Section 5.08.120 of this chapter;
 - c. A resort license as provided in Section 5.08.120 of this chapter;
 - d. A microbrewery permit as provided under subsection (A)(1) of this section;
 - e. A winery permit as provided under subsection (A)(2) of this section; or
 - f. A bar and grill liquor license as provided in Section 5.08.285 of this chapter. Provided, however, the provisions of Section 5.08.285 of this chapter shall apply to any person holding a microbrewery or winery permit and a bar and grill liquor license, except the dual holder:
 - i. May sell the brewed malt beverage or manufactured wine for limited off-premise personal consumption pursuant to subsections (B)(4) and (B)(5) of this section.
 - ii. May upon cessation of full service restaurant operations serve a limited menu and continue to serve malt beverages authorized under the microbrewery permit or wines authorized under the winery permit.
 - iii. Shall not include sales of malt beverages or wines authorized under the microbrewery or winery permit, or sales other than food service and alcoholic beverages, in the annual gross sales report required under Section 5.08.260 of this chapter.
4. May allow the microbrewery to sell on-site its brewed product for off-premises personal consumption, not for retail sale, in packaging of bottles, cans or packs of an aggregate volume not to exceed two thousand ounces per sale;
 - a. All microbrewery products for off-premises personal consumption shall be packaged in a sealed container prior to leaving the premises. Such seal shall be of such a nature as to indicate whether the container has been opened subsequent to the most recent purchase of a beverage in that container.
5. May allow the winery to sell its manufactured wine on site for off-premises personal consumption, not for retail sale, in packaging of bottles of an aggregate volume not to exceed two thousand twenty-eight ounces per sale;
 - a. All winery products for off-premises personal consumption shall be packaged in a sealed container prior to leaving the premises. Such seal shall be of such a nature as to indicate whether the container has been opened subsequent to the most recent purchase of a beverage in that container.
6. Shall limit the number of microbreweries or the number of wineries to no more than those allowed in W.S. 12-4-201(d) for each permit;
7. May allow the transfer of a microbrewery or winery permit to another location and ownership of the microbrewery or winery may be transferred upon approval by the local licensing authority; and
8. Shall assess a fee of not less than three hundred dollars nor more than five hundred dollars payable annually in advance for each microbrewery or winery permit; shall assess a

fee of one hundred dollars annually for up to three satellite winery permits issued within the city to the same applicant. When dual ownership of a microbrewery or winery permit and a liquor license exists, no additional fee shall be assessed other than the retail, restaurant or resort license fee.

- C. Section 5.08.280 of this chapter shall apply to any person holding a microbrewery or winery permit and a restaurant liquor license pursuant to subsection (B)(3)(b) of this section, except the dual holder:
1. May provide a separate dining area in which the brewed malt beverage or manufactured wine may be dispensed which shall be separate from any dining area in which persons under the age of twenty-one years are permitted to enter. The dining room in which the malt beverages or wines are dispensed shall not be considered the dispensing room for purposes of the restaurant liquor license;
 2. May sell the brewed malt beverage or manufactured wine for limited off-premises personal consumption pursuant to subsections (B)(4) and (5) of this section;
 3. May upon cessation of full service restaurant operations, serve a limited menu and continue to serve malt beverages authorized under the microbrewery permit or wines authorized under the winery permit; and
 4. Shall not include sales of malt beverages or wines authorized under the microbrewery or winery permit, or sales other than food service and alcoholic beverages in the annual gross sales report required under Section 5.08.260(C) of this chapter.

(Ord. No. 11-14, § 1, 6-3-2014; Ord. 33-06 § 3, 2006; Ord. 24-96 § 2, 1996; Ord. 22-93 § 3, 1993)

Editor's note—

Ord. No. 11-14, § 1, adopted June 3, 2014, amended the title of § 5.08.025 to read as set out herein. Previously § 5.08.025 was titled microbrewery and winery permits—authorized—conditions—dual permits and licenses—fees.

5.08.030 - License—Required.

It is unlawful for any person to possess for sale, sell or dispense for any pecuniary advantage or give away to the public, as an inducement to the public to patronize any business, place or person within the city, any alcoholic liquor or malt beverage as defined in this chapter, or to operate a microbrewery within the city without first obtaining a license to do so and paying the license fees therefor.

(Ord. 22-93 § 2, 1993; Ord. 25-86 (part), 1986; prior code § 3-9)

5.08.035 - Suspension of license by licensing authorities for failure to pay sales tax.

The city council may suspend any license issued under this title if the licensee fails to pay sales taxes and the commission has ceased sales of alcoholic liquor to the licensee pursuant to W.S. 12-2-306. The licensee may appeal license suspension to the district court in the manner specified under W.S. 12-4-104(F) and the appeal proceedings shall be in accordance with the Wyoming Rules of Appellate Procedure. The suspension shall remain in effect pending a decision by the appellate court.

(Ord. 24-96 § 3, 1996)

5.08.04- License application—Contents and fees.

Any person desiring a license or permit under the provisions of this chapter, if alcoholic beverage sales thereunder are to take place within the city, shall apply to the city council for the same upon a form of application prepared by the attorney general of the state and furnished to the city. It shall be sworn to by the applicant, filed in the office of the city clerk and be accompanied by the sum of fifteen dollars in the event that it is submitted as an application for annual renewal to become effective on the annual

renewal date of April 1st, and in the sum of thirty dollars for an application submitted at any other time or for any other purpose. The set amount is intended to defray the expense of publishing notice of such application as required by law. Such application shall contain the following information:

- A. The location and description of the room in which the applicant will sell under the license, if the building is in existence at the time of application. If the building is not in existence, the location and an architect's drawing or suitable plans of the room and premises to be licensed;
- B. The age and residence of the applicant, and of each applicant or partner if the application is made by more than one individual or by a partnership;
- C. A disclosure of any criminal record of the applicant or any partner equal to a felony conviction under Wyoming law and any conviction for a violation of Wyoming law relating to the sale or manufacture of alcoholic or malt beverages within ten years prior to the filing of the application;
- D. If the applicant is a corporation:
 - 1. The name, age and residence of each officer, director and stockholder holding, either jointly or severally, ten percent or more of the outstanding and issued capital stock of the corporation, and
 - 2. Whether any officer, director or stockholder with ten percent or more ownership has been convicted of a violation of law as provided in subsection C of this section;
- E. A statement indicating the financial condition and financial stability of a new applicant;
- F. The site and the zoning of the site where the applicant will sell under the license;
- G. If the applicant is a limited liability company:
 - 1. The name, age and residence of each officer, manager and member holding, either jointly or severally, ten percent or more of the outstanding ownership of the limited liability company, and
 - 2. If any officer, manager or member with ten percent or more ownership has been convicted of a violation of law as provided under subsection C of this section;
- H. No person or partner shall have any interest, directly or indirectly, in a license or permit unless he signs and verifies the application for the license or permit. No corporation shall be granted a license or permit unless two or more of the officers or directors sign and verify the application on behalf of the corporation and also verify upon their oath as individuals that the statements and provisions contained therein are true, except that if all the stock of the corporation is owned by one individual then that individual may sign and verify the application and verify upon his oath that the statements and provisions contained therein are true. No limited liability company shall be granted a license or permit unless at least one of the officers, managers, or if there are no officers or managers, at least one of the members who is duly authorized to act on behalf of the limited liability company signs and verifies the application on behalf of the company and also verifies upon his oath that the statements and provisions contained therein are true.

(Ord. 40-07 § 1, 2007; Ord. 24-96 § 4, 1996; Ord. 26-89, 1989; Ord. 2-87 § 1, 1987; Ord. 25-86 (part), 1986: prior code § 3-10)

5.08.050 - License application—Change of ownership and other information.

- A. Corporate and limited liability company licensees and permittees shall advise the city council within thirty days in writing of any change in the information in any application required under this chapter. The city shall provide the commission a copy of a notification of change.
- B. Whenever an interest of more than ten percent of the whole interest in any corporation, association or organization holding a retail liquor license is sought to be sold, assigned or otherwise transferred, a new application as described in Section 5.08.040 shall first be filed with the city clerk and no such sale, assignment or transfer shall be made without the prior approval of the city council.

- C. Whenever ownership of a license or permit is proposed to be transferred, or a retail or limited retail liquor license moved to a different location, or a licensed or permitted facility is proposed to be expanded, a new application as described in Section 5.08.040 shall first be filed with the city clerk, and no such transfer, move or expansion shall be made without the prior approval of the city council as set forth in Section 5.08.170

(Ord. 24-96 § 5, 1996; Ord. 25-86 (part), 1986: prior code § 3-13)

5.08.060 - License application—Affidavits required.

In addition to the application form described in Section 5.08.040, each applicant shall furnish the city an affidavit in duplicate, setting forth the names and addresses of all stockholders and their respective stockholdings if the applicant is a corporation, and the names and addresses of all members if the applicant is an association or organization. Such affidavit shall also state whether or not any relative by blood or marriage of an individual applicant, partner, stockholder of a corporation or a member of an association or organization making application has any interest in any retail liquor license issued by the city and, if so, the name and address of each such person; such affidavit shall also state whether or not any person, other than the applicant, has any interest, whether direct or indirect, in the license and, if so, the nature of the interest.

(Ord. 2-87 § 2, 1987; Ord. 25-86 (part), 1986: prior code § 3-14)

5.08.070 - License application—Notice, hearing and appeals procedure.

- A. When an application for a license, special malt beverage permit, renewal, expansion or any transfer of location or ownership thereof has been filed with the city clerk, the clerk shall promptly prepare a notice of application, place the notice conspicuously upon the premises shown by the application as the proposed place of sale, and publish the notice in a newspaper of local circulation once a week for four consecutive weeks. The notice shall state that a named applicant has applied for a license, special malt beverage permit, renewal, expansion or transfer thereof, and that protests against the issuance, renewal, expansion or transfer of the license or special malt beverage permit will be heard at a designated meeting of the city council. Each applicant shall, at the time of filing his application, pay the clerk an amount sufficient to cover the costs of publishing notice. Notices may be substantially in the following form:

NOTICE OF APPLICATION FOR A _____

Notice is hereby given that on the _____ day of _____, 19_____, (name of applicant) filed an application for a _____ license (permit), in the office of the Clerk of the City of Casper for the following described place (and room) (insert description) and protests, if any there be, against the issuance (transfer or renewal) of the license (permit) will be heard at the hour of _____ .m. on the _____ day of _____, 19_____, in the (meeting place of the governing body).

Dated	Signed
	City Clerk

- B. Any license or special malt beverage permit authorized under this chapter shall not be issued, renewed, expanded or transferred until on or after the date set in the notice for hearing protests. If a renewal or transfer hearing, the hearing shall be held no later than thirty days preceding the expiration date of the license or special malt beverage permit. A license or special malt beverage permit shall not be issued, renewed, expanded or transferred if the city council finds from evidence presented at the hearing:
1. The welfare of the people residing in the vicinity of the proposed license or permit premises is adversely and seriously affected;
 2. The purpose of this chapter shall not be carried out by the issuance, renewal, expansion or transfer of the license or permit;
 3. The number, type and location of existing licenses or special malt beverage permits meet the needs of the vicinity under consideration;
 4. The desires of the residents of the city will not be met or satisfied by the issuance, renewal or transfer of the license or special malt beverage permit; or
 5. Any other reasonable restrictions or standards which may be imposed by the city council shall not be carried out by the issuance, renewal, expansion or transfer of the license or permit.
- C. The owner and holder of an expired liquor license or permit or one due for expiration has a preference right to a new license for the same location. After the required notice and a public hearing, each application claiming renewal preference shall be promptly considered and acted upon by the city council.
- D. When any application is filed with the city council, the city clerk shall immediately forward a copy of the application to the commission. The city council shall not approve or deny an application until the commission has certified the application is complete pursuant to this subsection. All applications shall be deemed to be certified unless objection is made by the commission within ten working days after receipt of the application. Upon approval or denial of an application, the city council shall promptly notify the commission.
- E. An applicant for a renewal license or special malt beverage permit may appeal to the district court from an adverse decision by the city council. No applicant for a new license or permit shall have a right of appeal from the decision of the city council denying an application.
- F. Upon an appeal, the person applying for a license and claiming renewal preference shall be named as plaintiff, with the city council named as defendant. During the pendency of an appeal, a renewal license denied by the city council shall not be granted to any other applicant. Upon notice of appeal the city clerk shall transmit to the clerk of the district court a certified copy of the application, of each protest, if any, and of the minutes recording the decision appealed from. The appeal shall be heard as a trial de novo with evidence taken and other proceedings had as in the trial of civil actions. The court may accept and consider as part of the record certified documents forwarded to the court by the city clerk. The case shall be heard promptly and the procedure shall conform to the Wyoming Rules of Civil Procedure unless other procedures are provided for or required.

(Ord. 24-96 §§ 6, 1996; Ord. 25-86 (part), 1986: prior code § 3-15)

5.08.080 - Special malt beverage permit.

- A. Public auditoriums, civic centers and events centers meeting the qualifications of subsection B of this section may be licensed by the city council under a special malt beverage permit.
- B. To qualify for a special malt beverage permit an applicant must meet the following requirements:
 1. The applicant must be a responsible person or organization;
 2. The public auditorium, civic center or events center shall be an enclosed building owned by the

city or the county, containing meeting rooms, kitchen facilities and at least one auditorium which has a seating capacity for no less than five thousand persons and is used for public gatherings;

3. The person or organization applying for the permit must hold a written agreement with the owner of the public auditorium, civic center or events center, giving said applicant the right to sell concessions within the building for the period for which the license will be effective.
- C. No person or organization holding a special malt beverage permit shall sell any alcoholic liquor other than malt beverages on the premises described on the permit, nor shall any malt beverage be sold for consumption off the premises authorized by the permit. It shall be the duty and obligation of the holder of the permit to see that no sales are made to any person under the age of twenty-one years.
 - D. The permits authorized by this section shall be issued after a hearing on the application, and the license fee shall be one thousand five hundred dollars, payable annually in advance.
 - E. The permit shall be subject to such rules and regulations as are established by the city council for the following:
 1. The location of the dispensing rooms;
 2. The furnishings and other features of the dispensing rooms; and
 3. The hours and days of operation of the dispensing rooms.

(Ord. 8-88 § 3, 1988; Ord. 25-86 (part), 1986: prior code § 3-22)

5.08.090 - Malt beverage and catering permits for public events.

- A. A malt beverage permit, authorizing the sale of malt beverages only, may be issued by the city manager or his or her designee to any responsible person or organization for sales at a picnic, bazaar, fair, rodeo, special holiday or similar public gathering. No person or organization holding the special permit shall sell any alcoholic liquor other than malt beverages on the premises described on the permit, nor shall any malt beverage be sold or consumed off the premises authorized by the permit. Privately owned or leased premises shall be subject to the restrictions set forth in subsections G and H, except that premises owned or leased from the city of Casper shall be exempt from these restrictions. Sections 5.08.290, 5.08.300 and 5.08.310 do not apply to this subsection.
- B. A catering permit authorizing the sale of alcoholic liquor and malt beverages may be issued by the city manager or his or her designee to any person holding a retail liquor license authorizing the off-premises sale of both alcoholic and malt beverages, for sales at meetings, conventions, private parties and dinners, or at other similar gatherings not capable of being held within the licensee's licensed premises. No licensee holding a catering permit shall sell or permit consumption of any alcoholic liquor or malt beverage off the premises described in the permit.
- C. The permits authorized by this section shall be issued for one twenty-four-hour period, subject to the schedule of operating hours provided by Section 5.08.320. No person or organization shall receive more than a total of twelve malt beverage and twenty-four catering permits for sales at the same premises in any one year. In no event shall more than twenty-four malt beverage permits be issued for any given premises in any one year.
- D. The malt beverage permit and the catering permit shall be issued on application to the city manager or his or her designee without public notice or hearing. An application for a malt beverage permit or catering permit under this section shall be accompanied by a designation of the event for which the application is sought specifying the type of event and the name of the sponsor. Any applicant applying for a permit authorized by this section and having licensed premises located within a jurisdiction other than that jurisdiction to which application is made shall secure the written approval of the licensing authority of that jurisdiction in which the licensed premises are located prior to filing an application for a permit.
- E. The fee for the malt beverage permit and the catering permit shall be fifty dollars per twenty-four-hour period, payable to the city.
- F. Applications shall be submitted on a form approved by the city manager or his or her designee.

- G. Applications for malt beverage permits shall be denied due to any of the following conditions:
1. Conviction of the following individuals and entities for one or more of the following offenses related to a similar event or location within the preceding five years prior to the date of the application as follows:
 - a. Applicant or applicant's entity principals, employees, agents, or representatives:
 - 1) Driving while under the influence,
 - 2) Public intoxication,
 - 3) Disturbing the peace/noise offense,
 - 4) Serving after hours at location,
 - 5) Controlled substances offenses,
 - 6) Serving to a minor,
 - 7) Selling alcohol without a license,
 - 8) Violation of any provision of Chapter 5.08 of the Casper Municipal Code.
 2. Convictions of any patron, guest, attendee, employee, owner, applicant, or principal resulting from four or more of any of the following offenses occurring at, or stemming from, an event location for which a permit is being applied for, within three hundred sixty-five days prior to the date of the application as follows:
 - a. Minor in possession,
 - b. Disturbing the peace/noise offense,
 - c. Selling alcohol without a license,
 - d. Furnishing alcohol to minor,
 - e. Driving while under the influence,
 - f. Controlled substances offense.
 3. Applicant's business entity is not in good standing with the State of Wyoming Secretary of State.
 4. Applicant lack of valid Wyoming sales tax permit.
 5. Applicant nonresident of Wyoming.
 6. Applicant not obtaining other required permits, including, but not limited to, open container, street closure, and food service permits.

Any denial by the city manager or his designee may be appealed to the city council by the applicant filing a written notice of appeal with the city manager within ten days of the denial. The appeal will be considered within thirty days of the written notice of appeal being filed. Council's decision is final.

Upon denial, or final denial of any malt beverage permit for any of the reasons listed in this section, applicant may apply for future malt beverage permits after the expiration of three hundred sixty-five days from the date of any such denial.

The provisions of this section shall become applicable for any license applied for or any conviction of the listed offenses occurring after the effective date of this ordinance.

- H. Any permit issued under this section may be revoked at any time on the discretion of the city manager, or his or her designee, or the chief of police, or his or her designee, if the event poses a risk to public safety or welfare. Upon revocation, all sales and consumption of alcohol shall cease.

(Ord. 11-05 § 1, 2005; Ord. 30-04 §§ 1 (part), 2, 2004; Ord. 33-02 § 1, 2002; Ord. 17-02 § 1, 2002;

Ord. 2-91, 1991; Ord. 69-87 § 1, 1987; Ord. 25-86 (part), 1986; prior code § 3-28)

(Ord. No. 33-11, §§ 1—3, 12-20-2011)

5.08.100 - License holder restrictions.

- A. A license or permit authorized by this chapter shall not be held by, issued or transferred to:
1. Any member of the city council or county commissioners;
 2. Any person employed by the state or a city, town or county as a law enforcement officer or who holds office as a law enforcement officer through election;
 3. Any party who does not own the building in which the licensed room is located or hold a written lease for a period for which the license will be effective, containing an agreement by the lessor

that alcoholic liquor or malt beverages may be sold upon the leased premises, except as provided by subdivision 4 of this subsection;

4. Any licensee who fails to demonstrate that his licensed alcoholic or malt beverage enterprise will be operational in a planned but not physically functional building within two years after a license or permit has been issued or transferred, or if holding a license, fails to open his business in a functional building within two years after license issuance or transfer. Upon a showing of good cause by the licensee and for an additional period of not to exceed one year, the local licensing authority may extend the time period in which the business or enterprise of the licensee is required to become operational or open for business pursuant to this subsection. Any license or permit in violation of this subsection shall not be renewed by the city council;
 5. Any licensee who does not annually purchase at least two hundred fifty dollars of alcoholic liquors or malt beverages from the commission or any authorized malt beverage wholesaler, except any licensee having a planned building not in existence or operational pursuant to subdivision 4 of this subsection;
 6. A manufacturer of alcoholic beverages or wholesaler of malt beverages; provided, however, this prohibition is not intended to prevent the manufacture or sale of malt beverages under a microbrewery license issued pursuant to this chapter;
 7. A person under twenty-one years of age;
 8. A college fraternity or organization created by one or more college fraternities;
 9. A chamber of commerce;
 10. A corporation or a limited liability company which has not qualified to do business in Wyoming;
 11. An individual who is not a resident; or
 12. Any partnership or group of two or more persons unless each individual interested, directly or indirectly, is a resident.
 13. Except as provided in subsection 14 of this section, a license or permit authorized by this chapter shall not be renewed if the licensee or permittee did not, during the previous one year term of the license or permit, purchase at least two hundred fifty dollars of alcoholic or malt beverages from the commission or any authorized malt beverage wholesaler. A retail liquor license shall not be renewed if the licensee did not, during the previous one year term of the license, purchase at least two thousand dollars of alcoholic beverages from the commission, excluding malt beverage purchases;
 14. Subsection 13 of this section shall not apply to:
 - a. Any licensee or permittee having a planned but not physically functional building pursuant to subsection 4 of this section;
 - b. Holders of special permits issued under Sections 5.08.080 and 5.08.090 of this code.
- B. No more than one license or permit shall be issued to any one person, except for malt beverage or catering permits, or in conjunction with a microbrewery license as hereinafter provided.

(Ord. 24-96 § 7, 1996; Ord. 22-93 § 6, 1993; Ord. 8-88 § 2, 1988; Ord. 25-86 (part), 1986: prior code § 3-12)

5.08.110 - License interest restrictions.

No person or partner shall have any interest, directly or indirectly, in a license or permit unless he signs and verifies the application for the license or permit and no corporation shall be granted a license or permit unless two or more of the officers or directors sign and verify the application on behalf of the corporation and also verify upon their oath as individuals that the statements and provisions are true.

(Ord. 25-86 (part), 1986: prior code § 3-11)

5.08.120 - Retail, resort and restaurant license fees.

Every person holding a retail, resort or restaurant license authorized by the provisions of this chapter shall pay annually in advance, for a license hereunder, the sum of one thousand five hundred dollars. The

license fee shall be paid to the clerk of the city before the license is issued.

(Ord. 25-86 (part), 1986: prior code § 3-18)

5.08.130 - Fee disposition—Refunds prohibited.

All fees for licenses and permits issued by the city council paid under this chapter shall be deposited into the city treasury. No refund of all or any part of a license or permit fee shall be made at any time following issuance.

(Ord. 25-86 (part), 1986: prior code § 3-16)

5.08.140 - License and permit term.

- A. A license or permit is considered a personal privilege to the holder and the term of the license or permit is for one year unless sooner revoked, except for twenty-four-hour catering and malt beverage permits. When a valid license or permit is determined to be part of the estate of a deceased holder, the administrator or executor of the estate may exercise the privilege of the deceased under the license or permit until the expiration of the license or permit.
- B. The term of a license or special malt beverage permit may be less than one year if specified by the city council to coincide with the annual date or dates set by the authority for consideration of license and permit issuance, renewals and transfers. In the event that the city council issues a license or permit for a term less than one year, it shall prorate the fee accordingly. Any licensee not attempting to renew a newly issued prorated license or permit valid for a term of less than one year shall not be eligible for any license or permit authorized under this chapter for a period of two years after the expiration date of the prorated license or permit.

(Ord. 25-86 (part), 1986: prior code § 3-17)

5.08.150 - Number of licenses allowed—Council authority.

The city council may issue less than the total number of allowable liquor licenses allowed by state statutes and may issue any license or permit authorized by this chapter.

(Ord. 25-86 (part), 1986: prior code § 3-46)

5.08.160 - License—Display required.

Each licensee shall display his license in a conspicuous place in the licensed room. (Ord.

25-86 (part), 1986: prior code § 3-36)

5.08.170 - License—Transfer conditions and procedures.

- A. Except as otherwise provided, after public hearing and subject to the approval of the city council, a license or permit may be transferred to or renewed on different premises on the same basis as the original application or a licensed or permitted facility may be expanded. An additional license fee of not more than one hundred dollars, as specified by city council resolution, is required for the remaining term of the license or permit. A transferred license or permit shall expire on the same day as the original license or permit.
- B. A licensee, or the executor or administrator of the estate of a deceased licensee, may assign or transfer the license or permit by a sale made in good faith. The assignment and transfer shall first have the approval of the city council, which consideration shall be based in part upon a public hearing and an application filed under oath by the assignee or transferee showing the person or entity to be qualified to hold a license or permit under Wyoming law. The approval of the transfer shall not be given by the city council if proceedings, including an action to collect delinquent sales tax payments pursuant to W.S. 12-2-306, are pending to suspend, revoke or otherwise penalize the original license or permit holder. A transfer of a license or permit shall require the payment of an additional license fee to the city of not more than one hundred dollars for the transfer, and upon

assignment the assignee may exercise the privilege of continuing the business authorized by the license or permit.

(Ord. 24-96 § 8, 1996; Ord. 25-86 (part), 1986: prior code § 3-42)

5.08.180 - Transfer, sale or attachment restrictions.

No license or permit shall be transferred or sold, or licensed or permitted facility expanded except as provided by Section 5.08.170, nor used for any place not described in the license or permit at the time of issuance, nor shall any license be subject to attachment, garnishment or execution.

(Ord. 25-86 (part), 1986: prior code § 3-43)

5.08.185 - Liquor license application information.

All applicants for liquor licenses shall provide accurate information in conjunction with their applications. Providing false information is declared to be violation of law and may be penalized accordingly.

(Ord. 1-95 § 1, 1994)

5.08.190 - Demerit point values for alcoholic beverage violations—Hearings—Suspensions and revocation petition consideration—Procedure.

A. The city council shall use an alcoholic liquor and malt beverage demerit point system to assist it in identifying licensees which repeatedly violate the provisions of this code relating to alcoholic liquor and malt beverages, and in determining when liquor licenses should be suspended or revoked as a result of such violations. Violations of this chapter by an employee or agent of a licensee, while acting in the service of the licensee, shall be imputed to the licensee for the purposes of this section. Accordingly, a licensee will acquire demerit points upon the conviction of its employees and/or agents for violations of city code Chapter 5.08 committed while acting in the service of the licensee. References to "violations by a licensee," "convictions of a licensee," "demerit points acquired by a licensee," and similar references shall be construed in a manner consistent with this intent. Upon conviction for any offense specified in subsection B of this section, the number of demerit points specified in subsection B shall be acquired by the licensee. Points shall be considered "acquired" by a licensee on the date Chapter 5.08 of this code is violated by the licensee. In attributing points to a licensee, the section number of the city code which the licensee is convicted of violating and the points ascribed to the violation by subsection B are controlling.

B. The number of demerit points specified below will be acquired by a licensee as a result of a conviction of it, its employees or agents for violations of the corresponding sections of this chapter.

Alcoholic Liquor and Malt Beverage Demerit Points

City Code Section or Chapter	Type of Violation	Point Value
5.08.050	Failure to notify city of changes in application information	25
5.08.080(C)	Special malt beverage permit violation:	
	Selling alcoholic liquor other than malt beverages	25

	Malt beverage sold for consumption off authorized premises	25
5.08.090(B)	Catering permit violation:	
	Selling or permitting consumption of alcoholic liquor or malt beverage off the authorized premises	25
5.08.160	Failure to display license	10
5.08.180	Unlawful sale or transfer of license or permit	5
5.08.180	Unlawful expansion of license or permitted facility	50
5.08.185	Providing false information on license application	50
5.08.200	Fraternal club permit violation:	
	Selling alcoholic liquor or malt beverage for consumption off the licensed premises	25
	Selling alcoholic liquor or malt beverage for consumption by other than members and their accompanied guests	25
5.08.210	Drive-in area violation	25
5.08.230	Drugstore sale violation	25
5.08.240	Resort retail license violation:	
	Improper transfer of license	50
	Selling alcoholic beverages or malt liquor for consumption off premises	25
	owned or leased by the licensee	
5.08.280	Restaurant license sale violation	25
5.08.290(B)	Retail liquor license location violation	25
5.08.290(C)	Retail liquor license sale violation	25

5.08.290(E)	Repealed	
5.08.290(H)	Licensee, employee, or licensed operator off premises violation	50
5.08.290(I)	Signage violation	10
5.08.320	Hours of sale violation:	
	Per violation	25
5.08.330	Off-premises storage violation	25
5.08.340	On-premises violations:	
	Prostitution	50
	Public indecency	10
	Obscenity	10
5.08.290(D) or 5.08.340	Gambling	10
	Any other violation of this chapter	25
Chapter 15.40	Violation of occupancy limit (fire code)	25
	Failure to maintain:	
	Exits and emergency escapes	25
	Fire protection and life safety systems	25
	Unauthorized use of pyrotechnic special effects material	25
5.08.350	Minor illegally on premises	
5.08.360(B)	Failure to check identification	
5.08.360(A)(B)	Sale or gift to minor	

5.08.350 to 380	First violation within 12 months	25
	Second violation within 12 months	50
	Third violation within 12 months	75

1. Liquor licensee will be granted a one-time, non-accumulation of points for first-time violations of any of the codes numbered 5.08.350 through 5.08.380, provided that the establishment has all alcohol server staff/employees "tips" trained (training for intervention procedures).
 2. Licensee new hires will be granted a thirty-day grace period to obtain their tips training to be eligible for the non-accumulation of points described above in Section 5.08.190(B)(1).
- C. Not later than thirty days following disposition of a charge alleging a violation of state law, this chapter, or Chapter 15.40 of the city code in any court which results in a conviction, the chief of police shall report the following information to the administrative services director who in turn, shall notify the licensee of the demerit points acquired as a result of the conviction:
1. The fact that a licensee, its employee or agent has been convicted of a violation of state law, this chapter or Chapter 15.40 of the city code;
 2. The date of the alleged violation;
 3. The demerit points as specified in this chapter that are acquired by the licensee as a result of the conviction; and
 4. Whether the court disposition has been appealed.
- The administrative services director shall maintain the total of all demerit points acquired by each licensee. The total of any demerit points acquired by a licensee shall be reported by the administrative services director to the city council at the time of application for renewal and at any time the total points acquired by a licensee reach the limits for suspension actions of this chapter.
- D. 1 In the event that a licensee, or with the licensee's prior knowledge of the action leading to the conviction, its agent or employee is convicted of illegally distributing or possessing with intent to distribute a controlled substance in the licensed premises, in any court, the licensee shall acquire one hundred fifty points.
2. In the event that a third party is convicted of illegally distributing or possessing with intent to distribute a controlled substance in the licensed premises, and the city council finds that there is substantial evidence that such occurred with the licensee's, or its agent's or employee's prior knowledge while employed within the licensee's establishment, of the action leading to the conviction, and that licensee, its agent or employee did not report his or her knowledge of such

- sale or possession to a peace officer, as that term is defined in Wyoming Statutes Section 7-2-101 (1977), as soon as practicable, the licensee shall acquire one hundred fifty points.
3. Should the city council become aware that an event, as described in subsection (D)(1), (D)(2) or (E) of this section, may have occurred, it shall provide the licensee with notice and an opportunity for a hearing. Notice of such hearing shall precede consideration of the matter by at least ten days, shall be served personally or by mail to the address of the licensee listed on the licensee's most recent liquor license application to the city, and shall include a statement:
 - a. That the city council has been informed that one or more of the events described in subsection (D)(1), (D)(2) or (E) of this section, has occurred and that as a result demerit points may be attributed to the licensee and that a suspension and/or revocation of the license is possible;
 - b. Summarizing the nature and date(s) of the alleged event(s) and the number of demerit points which would be attributed to the licensee if the city council finds that such event(s) occurred;
 - c. That a hearing on the subject has been scheduled before the city council, and further informing the licensee of the time and place of the hearing; and
 - d. That the purpose of the hearing is to hear evidence, including that presented by the licensee, on the issue.
 4. In the event that the city council concludes that there is substantial evidence that a licensee, its agent or employee has refused to allow entry and inspection pursuant to Section 5.08.295, the licensee shall acquire one hundred demerit points for each day that a refusal occurs.
- E. 1 Except as otherwise provided, the following suspension periods shall be imposed:
- a. Every licensee acquiring one hundred twenty-five points in a twelve-month period shall have its license suspended for seven days;
 - b. Every licensee acquiring more than one hundred seventy-five but less than two hundred fifty points in a twelve-month period shall have its license suspended for thirty days; and
 - c. Every licensee acquiring more than two hundred fifty points in a twenty-four month period shall have its license suspended for sixty days.
2. It is declared to be a gross violation, both of this chapter and for the purposes of license revocation as provided in Title 12, Chapter 7, of the Wyoming Statutes, for a licensee to have its license suspended three times in any twenty-four-month period. In the event of a gross violation, the city council may authorize a petition to the district court pursuant to Wyoming Statutes Section 12-7-201 to revoke a licensee's license.
 3. The sanctions provided in this section for demerit points are cumulative, and therefore points may result in multiple sanctions. Accumulated points shall not be excused at the end of the license year, but shall instead continue to be counted against a licensee for the periods described in this section of the Casper Municipal Code.
- F. If it appears to the city council that a licensee has acquired sufficient points to result in a suspension or revocation of its license, the licensee shall be afforded an opportunity for hearing before the city council. The purpose of such hearing is to allow the licensee to provide information demonstrating that such points have not been acquired. Notice of such hearing shall precede consideration of the matter by at least ten days, shall be served personally or by mail to the address of the licensee listed on the licensee's most recent liquor license application to the city, and shall include a statement:
1. That it appears to the city council that the licensee has acquired points such that a suspension and/or revocation of the licensee's license is appropriate;
 2. Summarizing the nature and date(s) of the incidents resulting in points and the number of demerit points alleged to have been acquired by the licensee as a result of such incidents;

3. That a hearing on the subject has been scheduled before the city council, and further informing the licensee of the time and place of the hearing; and
 4. That the purpose of the hearing is to allow the licensee to offer corrections to the information demonstrating such points have not been acquired.
- G. At a hearing, a licensee may appear in person or through counsel. A licensee will be given an opportunity to present evidence and argument on the relevant issue. Evidence relied on shall consist of information commonly relied upon by reasonably prudent people in the conduct of their serious affairs. Irrelevant, immaterial or unduly repetitious evidence shall be excluded. A record shall be made of the proceeding and shall include the following:
1. All notices and intermediate rulings;
 2. Evidence received or considered by the city council including information officially noticed and received from the municipal court;
 3. Questions and offers of proof, objections and rulings thereon;
 4. Any proposed findings and exceptions thereto; and
 5. Any opinion, findings, decision or order of the city council and any report by any hearing officer.
- H. Nothing shall preclude the city council from appointing one or more hearing examiners to conduct any hearing called for by this section for the purpose of assembling a record for subsequent consideration by the city council. If a hearing examiner is appointed, the council shall direct the examiner to forward the record of the hearing to the council either with or without proposed findings of fact and conclusions of law, and with or without the opinion/recommendation of the examiner.
- I. Following the hearing described in this section, and based upon the information considered and received at such hearing, and the sanctions described, the city council shall:
1. Order the suspension of the license in question;
 2. Authorize the city attorney to prepare and file with the district court a petition to revoke the licensee's license; or
 3. Find that suspension or revocation is not required by the terms of this section.
- City council decisions shall be in writing, shall be supported by findings of fact and conclusions of law, and shall be delivered to the licensee in interest either personally or by mail at the address listed on the licensee's most recent liquor license application to the city.
- J. The city council's action suspending a licensee shall be subject to review in the district court in accordance with the procedural rules heretofore or hereinafter adopted by the Wyoming Supreme Court concerning the review of administrative actions. Filing an appeal as provided in such rules, stays enforcement of the suspension decision pending final order on the appeal. The city council's action may be set aside by the district court if it finds the action to be:
1. Arbitrary, capricious, or otherwise not in accordance with law;
 2. Without observance of the procedure required by law; or
 3. Unsupported by substantial evidence.
- K. If a license is revoked, except as provided in Wyoming Statutes Section 12-7-201(d) concerning the expiration of a licensee while a revocation order is under appeal, the holder of such revoked license shall not be eligible to apply for a new license for a period of twelve months from the date of revocation.
- (Ord. No. 3-14, §§ 2—4, 2-4-2014; Ord. No. 2-10, § 1, 1-5-2010; Ord. 8-99 § 1, 1999; Ord. 24-96 § 9, 1996; Ord. 19-95 §§ 3, 4, 1995; Ord. 5-95 § 1, 1995; Ord. 25-86 (part), 1986: prior code § 3-44)

5.08.195 - Administrative fees.

In addition to any other penalty, sanction or fee authorized by law, if a licensee, either as an entity or by virtue of its employees or agents, violates Casper Municipal Code Section 5.08.360 for the sale or furnishing of alcohol to a minor, the licensee shall, upon notice, pay to the city clerk, an administrative fee in the amount of one thousand dollars for the first instance of reaching three convictions for violations occurring within a twelve-month period, and two thousand dollars for a fourth violation within a twelve-

month period, and five thousand dollars for a fifth or subsequent violation within that twelve-month period. Such fee shall be paid within ten days of the notice to pay. The notice to pay shall be issued by the city clerk upon notification by the court of convictions for the relevant offenses, but the time frame for accumulation of the fees shall be based on date of violation, not conviction. If such fee is not paid, or a hearing before council is not requested within ten days of notice being given, the license shall be suspended until such time as the fee is paid to the city clerk.

It shall be in council's sole discretion, after hearing, whether to impose or suspend the fee. The hearing shall not be a contested case hearing, and the Wyoming Administrative Procedures Act shall not apply to such hearing.

(Ord. 19-06 § 1, 2006)

5.08.200 - Sales by clubs—Petition—Duties and restrictions.

- A. Bona fide clubs, as defined in Section 5.08.010(5), shall be licensed under a limited retail liquor license for which they shall pay a license fee of one hundred dollars annually in advance, which license fee shall be paid to the city.
- B. At least fifty-one percent of the membership of a social club as defined by Section 5.08.010(5)(e), shall sign a petition indicating a desire to secure a limited retail liquor license. The form of the petition shall be prescribed by the commission and shall include the residence address of each member signing the petition. The petition shall be submitted with the initial application for a limited retail liquor license.
- C. A club holding a limited retail liquor license shall not sell alcoholic or malt beverages for consumption anywhere except within the licensed premises and for consumption by its members and their accompanied guests only. It shall be the duty and obligation of the club to check and regulate sales to members and their accompanied guests to ensure that all alcoholic or malt beverages sold are consumed within the building, space or premises.
- D. Any golf club as defined by Section 5.08.010(5) which holds a club limited retail liquor license may dispense alcoholic beverages from any location within the boundaries of the golf club premises. The premises shall be a single property within a contiguous boundary upon which the golf club is located and which shall be identified in the license. Any location on the golf club premises where alcoholic beverages are dispensed as approved by the licensing authority shall comply with applicable sanitation and fire hazard requirements and other applicable laws.

(Amended during Supp. No. 26, 1-07; Ord. 9-05 § 2, 2005; Ord. 25-86 (part), 1986: prior code § 3-19)

5.8.210 - Use of drive-in areas—Restrictions.

Upon approval of the city council, a drive-in area adjacent or contiguous to the licensed room may be used by the holder of a retail liquor license for taking orders, making delivery of and receiving payment for alcoholic liquors or malt beverages under the following conditions:

- A. The holder of the retail liquor license shall own the area or hold a written lease for the period for which the license was issued;
- B. No part of the area used for orders, delivery and making payment shall be more than forty feet distant from the licensed room;
- C. The area shall be well lighted and subject to inspection by the city council or its designees at any and all times;

- D. No walls or screens shall interfere with observing and checking the part of the area used for orders, delivery and payment;
- E. No order shall be received from, nor delivery made to, a person under twenty-one years of age or an intoxicated person in the area;
- F. No part of a publicly owned sidewalk, highway, street or alley shall be used for taking orders or conducting sales;
- G. Alcoholic liquor or malt beverages shall be sold and delivered in the drive-in area only in the original, unopened package, and consumption of alcoholic liquor or malt beverages in the drive-in area shall not be permitted; and
- H. No retail liquor license may be renewed, granted or transferred for any establishment having what is commonly known as a "drive-up" window, door or other service area intended to allow the purchase of alcohol from a motor vehicle. However, nothing in this section shall prohibit the renewal or transfer of a license for an existing establishment having a "drive-up" window in operation prior to the effective date of the ordinance codified in this section at its current location or on adjacent and abutting real property. Should the license be transferred to a new location which is not on adjacent and abutting real property, a "drive-up" window shall not be allowed.

(Ord. 20-06 § 1, 2006; Ord. 8-88 § 4, 1988; Ord. 25-86 (part), 1986: prior code § 3-34)

5.08.220 - Use of drive-in areas—Council authority.

The agents and officers of the city administering the liquor licenses shall determine whether traffic conditions or physical circumstances hindering law enforcement should require a decision forbidding or restricting sales or delivery in any drive-in area, recommending appropriate action to the city council. If by resolution of the city council the right of a licensee to use certain drive-in areas is forbidden or restricted, that resolution shall be complied with by the licensee.

(Ord. 25-86 (part), 1986: prior code § 3-35)

5.08.230 - Sales by drugstores.

All sales of alcoholic liquor or malt beverages by drugstores holding a retail liquor license under the provisions of this chapter shall be made only in the container received by the druggist in the original package. No such container or original package shall be opened upon the premises where the same is sold, or in any room or building in connection with the drugstore. Any such sale shall be made by a licensed pharmacist or by an adult clerk. The drugstore shall be limited in its sales to the amount provided in this chapter that may be sold by holders of other retail licenses.

(Ord. 25-86 (part), 1986: prior code § 3-20)

5.08.240 - Resort retail license.

- A. The city council may issue resort retail liquor licenses to applicants who are owners or lessees of a resort complex meeting the qualifications of subsection B of this section.
- B. To qualify for a resort retail liquor license, the city council shall require the resort complex to:
 1. Have an actual valuation of, or the applicant shall have committed or expended on the complex, not less than one million dollars, excluding the value of the land;
 2. Include a restaurant and convention facility, which convention facility shall seat no less than one hundred persons; and
 3. Include motel or hotel accommodations with a minimum of one hundred sleeping rooms.
- C. No resort liquor license may be transferred to another location. License ownership may be transferred to a purchaser or lessee of the licensed premises with the approval of the city council.

- D. Resort liquor licensees shall not sell alcoholic liquor or malt beverages for consumption off the premises owned or leased by the licensee. The dispensing of alcoholic liquor or malt beverages licensed to be sold hereunder shall be controlled by Sections 5.08.290 through 5.08.310
(Ord. 25-86 (part), 1986: prior code § 3-21)

5.08.250 - Restaurant license issuance—Council authority.

- A. Subject to availability, restaurants, as defined by subsection 19 of Section 5.08.010, may be licensed by the city council under a restaurant liquor license. In addition to the application requirements required by this chapter, the license applicant shall submit a valid food service permit issued by the state of Wyoming upon application.
- B. Any person holding a limited retail liquor license and otherwise qualified for a restaurant liquor license under Sections 5.08.010 and 5.08.250 through 5.08.280, may be issued a restaurant liquor license by the city council.

(Ord. 33-06 § 4, 2006; Ord. 25-86 (part), 1986: prior code § 3-24)

5.08.260 - Restaurant license—Food service requirements.

- A. An applicant for a restaurant liquor license shall satisfy the city council that the primary source of revenue from the operation of the restaurant to be licensed will be derived from food services and not from the sale of alcoholic liquor or malt beverages.
- B. When renewing a restaurant liquor license, the city council shall condition renewal upon a requirement that not less than sixty percent of gross sales from the preceding twelve months' operation of a licensed restaurant be derived from food services.
- C. Upon application for license renewal, a license holder shall submit an annual report to the city council on the sales of the licensed restaurant. The report shall contain the annual gross sales figures of the restaurant and shall separate the gross sales figures into two categories:
 - 1. Food service sales; and
 - 2. Alcoholic liquor and malt beverage sales.
- D. The annual report shall be submitted upon a form approved by the city

council. (Ord. 25-86 (part), 1986: prior code § 3-25)

5.08.270 - Restaurant licenses—Transfer.

No restaurant liquor license shall be transferred to another location. License ownership may be transferred to a purchaser or lessee of the licensed premises with the approval of the city council.

(Ord. 33-06 § 5, 2006; Ord. 22-93 § 4, 1993; Ord. 25-86 (part), 1986: prior code § 3-26)

5.08.280 - Restaurant license—Sale and consumption conditions.

- A. Except as provided in subsection F of this section, restaurant liquor licensees shall not sell alcoholic liquor or malt beverages for consumption off the premises owned or leased by the licensee. Except as provided in subsections B and F of this section, alcoholic or malt beverages shall be served for on-premises consumption only, in dining areas which are adequately staffed and equipped for all food services offered by the restaurant.
- B. Alcoholic liquor and malt beverages shall be dispensed and prepared for consumption in one room upon the licensed premises separated from the dining area in which alcoholic liquor and malt beverages may be served, and in the case of a golf course upon which a restaurant liquor license is operational, at dispensing areas on the premises of the golf course as provided by subsection E hereof. No consumption of alcoholic liquor or malt beverages shall be permitted within the dispensing room, nor shall any person other than employees over nineteen years of age be permitted to enter

the dispensing room. If a restaurant has a dispensing room separate from the dining area which is licensed prior to February 1, 1979, for purposes of alcoholic liquor or beverage sales and consumption, the restaurant may dispense alcoholic liquor or malt beverages in the separate dispensing room under a restaurant liquor license, and any person over nineteen years of age is permitted to enter the separate dispensing room.

- C. No alcoholic liquor or malt beverages shall be served to an individual person unless served in conjunction with meals served to, and eaten by, the individual person. However, nothing herein provided shall prohibit the sale of alcoholic liquor or malt beverages to any person whom the licensee, his agents or employees, reasonably believe has the intention of ordering and eating a meal.
- D. All sales of alcoholic or malt beverages authorized by a restaurant liquor license shall cease at the time food sales and services cease, or at the hours specified by Section 5.08.320, if food sales and services extend beyond the hours specified therein.
- E. With the approval and on the conditions imposed by the city council, any restaurant liquor licensee operating on a golf course may dispense alcoholic beverages from any location on the premises of the golf course, and such holders shall comply with all applicable sanitation and fire hazard requirements, and other applicable laws.
- F. A restaurant liquor licensee may permit a patron to remove one unsealed bottle of wine for off-premises consumption provided that the patron has purchased a full course meal and consumed a portion of the bottle of wine with the meal on the restaurant premises. For purposes of this subsection the term "full course meal" shall mean a diversified selection of food which is ordinarily consumed with the use of tableware and cannot conveniently be consumed while standing or walking. A partially consumed bottle of wine that is to be removed from the premises pursuant to this subsection shall be securely sealed by the licensee or an agent of the licensee and placed in a tamper-proof transparent bag which shall also be securely sealed prior to removal from the premises, so that it is visibly apparent that the resealed bottle of wine has not been tampered with. The licensee or agent of the licensee shall provide a dated receipt for the bottle of wine to the patron. Wine which is resealed in accordance with the provisions of this subsection shall not be deemed an open container for purposes of Section 5.08.420
- G. No restaurant liquor licensee shall promote the restaurant as a bar and/or lounge nor shall the licensee compete with a retail liquor licensee in activities other than dinner functions, including, but not limited to, dances, receptions, and other social gatherings.
(Ord. 33-06 § 6, 2006; Ord. 11-05 §§ 2, 3, 2005; Ord. 9-05 § 1, 2005; Ord. 25-86 (part), 1986: prior code § 3-27)

5.08.285 - Bar and grill liquor license issuance, council authority, criteria and restrictions.

- A. Subject to availability, restaurants, as defined by subsection 19 of Section 5.08.010 of this chapter, may be licensed by the city council under a bar and grill liquor license. In addition to the application requirements required by this chapter, the license applicant shall submit a valid food service permit issued by the state of Wyoming upon application. Criteria that may be considered by the city council in determining to whom any such license may be issued may include, but is not limited to the following:
 - 1. The location of the proposed business is in an area: (1) in need of redevelopment; (2) officially designated as an urban renewal area; or (3) that has been identified as being under served by food and beverage services.
 - 2. The issuance of the license will contribute to economic development goals or purposes of the city.
 - 3. Whether the applicant will be investing in the construction of a new structure or will otherwise be materially and substantially updating a current building.

4. If the applicant's business is a new business, the number of new jobs reasonably estimated to be created, or if an existing business, the number of new or additional jobs that will reasonably be created by use of the bar and grill liquor license.
- B. Bar and grill licenses shall be subject to the provisions of Sections 5.08.260 and 5.08.280(D) of this chapter to the same extent that those provisions are applicable to restaurant liquor licenses. Bar and grill liquor licensees shall not sell alcoholic or malt beverages for consumption off the premises owned or leased by the licensee except as allowed under Section 5.08.280(F) of this chapter.
- C. Every person holding a bar and grill liquor license authorized by the provisions of this chapter shall pay annually, in advance, a license fee for such license the sum of ten thousand five hundred dollars for the first license year; and, three thousand dollars for each year thereafter that such license is granted, in addition to any other fees due from such person otherwise holding a microbrewery or winery permit. The license fee shall be paid to the clerk of the city before the license is issued.
- D. Bar and grill liquor licenses shall not be sold, transferred, or assigned by the holder.

(Ord. 33-06 § 7, 2006)

(Ord. No. 1-09, § 1, 2-17-2009; Ord. No. 32-12, § 1, 12-4-2012)

5.08.290 - Location—General conditions.

- A. The principal place in which alcoholic liquor and malt beverages are sold under a retail liquor license shall be located in one room upon the premises for which the retail liquor license is issued and as approved by the licensing authority. Upon payment of an additional license fee equal to two-thirds of the fee paid for the retail license, a licensee may have and maintain one additional dispensing room in the same building under the authority of the original license.
- B. Alcoholic beverages secured in the licensed room by a server may be served only in the building in which the licensed room is located, and in an immediately adjacent fenced or enclosed area as approved by the city council. This area shall not be in another building and shall be located on the licensed premises.
- C. Only alcoholic and malt beverages, nonalcoholic beverages, food, tobacco and national alcoholic liquor and malt beverage promotional sales items sold to the licensee bearing the name and trademark of the national alcoholic liquor and malt beverage firm or company whose product the item is advertising may be sold and served in the licensed room.
- D. No gambling shall be permitted in a licensed room or dispensing room.
- E. Repealed.
- F. The retail licensee may separate the facility for the sale of alcoholic liquor and malt beverages for off-premises consumption from the facility used to serve customers for on-premises consumption without payment of an additional fee.
- G. A separated facility for making sales for off-premises consumption shall be located adjoining the facility for making sales for on-premises consumption. The two facilities may be separated by a glass or other suitable partition when a connection doorway exists to permit persons to pass freely between the two facilities.
- H. Licensee, employee, or licensed operator is to be in licensed room at all times during hours of operation.
- I. All licensees are required to post signage on all exits from licensed rooms stating:

"No alcohol beyond this point per open container ordinance 5.08.420."

(Ord. No. 3-14, § 1, 2-4-2014; Ord. 19-95 § 1, 1995; Ord. 25-86 (part), 1986: prior code § 3-30(A))

5.08.295 - Right of entry—Inspection.

- A. In addition to all other rights of inspection which the city may now or hereafter possess, the public safety director or the designee(s) of the public safety director are empowered to enter and inspect

every place of business which is licensed by the city to sell malt or alcoholic beverages or where malt or alcoholic beverages are sold, stored or kept for the purpose of sale pursuant to a city liquor license.

- B. Entry for purposes of inspection pursuant to this section is authorized only during open business hours unless it is in the presence of the licensee or his agent, employee or representative, or unless the person making entry does so under court order, or the person making entry has reasonable grounds to believe that evidence of a violation of this chapter is within the place to be entered and emergency or exigent circumstances exist such that a warrantless search is allowed by law.
- C. Reserved.
- D. A refusal to permit entry or inspection pursuant to this section shall result in the assignment of demerits to the offending licensee pursuant to city code.

(Ord. 19-95 § 2, 1995)

(Ord. No. 9-12, § 1, 3-6-2012; Ord. No. 32-12, § 2, 12-4-2012)

5.8.300 - Convention facilities.

If a licensee is engaged in a business operation with convention facilities, the licensee may maintain more than one additional dispensing room under the same fee referred to in Section 5.08.290. For purposes of this section, a convention facility shall have and maintain all of the following:

- A. Motel or hotel sleeping room accommodations;
- B. Restaurant facilities; and
- C. Conference facilities.

(Ord. 25-86 (part), 1986: prior code § 3-30(B))

5.08.310 - Twenty-four-hour permit for additional location.

The city manager or his or her designee may issue a twenty-four-hour permit to any licensee authorizing the sale of alcoholic or malt beverages in one additional dispensing room in the same building licensed by the original license for a twenty-four-hour period only. No one licensee shall be issued more than six permits in any one-year period. The fee for the permit shall be twenty-five dollars.

(Ord. 30-04 § 1 (part), 2004; Ord. 25-86 (part), 1986: prior code § 3-30(C))

5.08.320 - Hours of sale generally—Exceptions—Designation of dates for unrestricted operation.

- A. All licensees except club licensees holding liquor licenses shall be controlled by the following schedule for operating hours:
 - 1. On all days except Sunday, a licensee may open the dispensing room at six a.m. and shall close the dispensing room and cease the sale of both alcoholic liquor and malt beverages promptly at the hour of two a.m. the following day and shall clear the dispensing room of all persons other than employees by two-thirty a.m.; and
 - 2. On Sundays, licensees may open the dispensing room between the hours of ten a.m. and ten p.m. and shall clear the dispensing room of all persons other than employees by ten-thirty p.m. However, on Sundays that occur on December 31st licensees may close the dispensing room and cease the sale of both alcoholic liquor and malt beverages promptly at the hour of two a.m. on January 1st, and shall clear the dispensing room of all persons other than employees by two-thirty a.m.
- B. Clubs holding a limited retail liquor license may open each day at nine a.m. and shall close the dispensing room and cease sales of alcoholic liquor and malt beverages promptly at the hour of two a.m. of the following day and shall clear the dispensing room of all persons other than employees by two-thirty a.m. Clubs holding a limited retail liquor license may remain open past two a.m. on the morning of January 1st.
- C. The hours of operating designated in subsection A of this section may be modified on no more than four days each calendar year by a resolution of the city council, designating those dates during city

or county fairs, rodeos, pageants, jubilees, special holidays or similar public gatherings when all licensees may continuously operate their dispensing rooms for a period of twenty-four hours beginning at six a.m. on days other than Sunday, and beginning at ten a.m. on Sundays.

(Ord. 43-00 § 1, 2000; Ord. 24-96 § 11, 1996; Ord. 25-86 (part), 1986: prior code § 3-29)

5.08.330 - Off-premises storage prohibited—Exception.

A licensee shall not store alcoholic liquor or malt beverages outside of the licensed premises unless he files with the commission and the city council a written statement that he stores liquor or malt beverages in a place other than his place of business and states the exact location of the storage place.

(Ord. 25-86 (part), 1986: prior code § 3-31)

5.08.340 - Prostitution, public indecency, gambling and obscenity prohibited.

- A. No licensee or agent or employee thereof shall knowingly permit prostitution, under Section 6-4-101 of the Wyoming Statutes, public indecency under Section 6-4-201 of the Wyoming Statutes, gambling under Section 6-7-102 of the Wyoming Statutes, or shall promote obscenity under Section 6-4-302 of the Wyoming Statutes within any dispensing room, building or premises licensed or permitted under this chapter.
- B. Any licensee, permittee or agent or employee thereof violating subsection A of this section, or aiding, abetting or inciting any violation thereof is, in addition to other penalties provided by law, subject to the suspension or revocation of his license or permit, and the violation, aiding, abetting or inciting a violation is sufficient cause for the suspension or revocation of the license or permit.

(Ord. 25-86 (part), 1986: prior code § 3-33)

5.08.350 - Minors restricted from dispensing room—Exception—Penalty—Exceptions after violations.

- A. No licensee or agent, employee or servant thereof shall knowingly permit any person under the age of twenty-one to enter or remain in the licensed room or rooms where alcoholic liquor or malt beverages are dispensed. No person under the age of twenty-one years shall enter or remain in the licensed room or rooms where alcoholic beverages are sold unless:
 - 1. Accompanied by his or her parent or guardian who is at least twenty-one years of age; and
 - 2. The licensed room is for the sale of alcoholic or malt beverages for off-premises consumption and separate from any licensed room for on-premises consumption; and
 - 3. With the approval of the City Council, in a dining or waiting area with an adult not later than ten p.m. if the dining or waiting area is part of the licensed room.
- B. When the licensed room or rooms are not open for the sale or dispensing of alcoholic liquor or malt beverages, employees of the licensee under the age of twenty-one may be permitted in the course of their employment to work in the room or rooms.
- C. Any person violating subsection A of this section or aiding, abetting or inciting any violation thereof is guilty of a misdemeanor and upon conviction shall be punished by a fine of not less than one hundred fifty dollars for the first conviction. The person convicted of a subsequent violation of this section within twelve months, shall be punished by a fine of not less than three hundred fifty dollars nor more than seven hundred fifty dollars. The person convicted of a third violation of this section within twenty-four months shall be punished by a fine of not less than six hundred dollars nor more than seven hundred fifty dollars, plus not less than five days nor more than six months in jail.

(Ord. 24-96 § 12, 1996; Ord. 21-92 § 1, 1992: Ord. 25-86 (part), 1986: prior code § 3-32)

5.08.360 - Sale or gift to minors prohibited.

- A. It is declared to be illegal and a violation of this chapter for any person to sell, furnish, give or cause to be sold, furnished or given, any alcoholic liquor or malt beverage to any person under the age of twenty-one years, unless such person is his or her legal ward, medical patient or member of his or her own immediate family.

- B. For the purpose of establishing the age of any person proposing to buy alcoholic liquor or malt beverages, all licensees shall demand presentation of identification as provided for in Section 5.08.380

(Ord. 8-88 § 5, 1988; Ord. 25-86 (part), 1986: prior code § 3-37)

5.08.370 - Minors—Possession of alcohol or public intoxication.

- A. For the purpose of this section "possess" includes the consumption of, or the actual possession of alcoholic liquor or malt beverages.
- B. It is declared to be illegal and a violation of this chapter for any person under the age of twenty-one years to have alcoholic liquor or malt beverages in his or her possession, or to be drunk or under the influence of alcoholic liquor or malt beverages on any street or highway or in any public place. Provided, however, this subsection does not apply to possession of alcoholic liquor or malt beverages by a person under the age of twenty-one years:
 - 1. When making delivery of alcoholic or malt beverages pursuant to his lawful employment;
 - 2. Who is in the physical presence of his or her parents or legal guardian;
 - 3. When dispensing or serving alcoholic or malt beverages or otherwise working in dispensing room pursuant to his or her employment, if the person was at least nineteen years of age on the effective date of the ordinance codified in this section. This subdivision does not apply to persons otherwise authorized to serve alcoholic malt beverages under subdivision 4 of this subsection;
 - 4. Is a licensee under this title; or
 - 5. When serving alcoholic or malt beverages pursuant to his or her employment in a restaurant which holds a license to serve alcoholic or malt beverages, if the person is at least eighteen years of age.
- C. It is declared to be illegal for any person to attempt to commit any offense under this section. Any person convicted of such attempt is subject to fine or jail or both, which punishment may not exceed the maximum punishment prescribed for illegally possessing alcoholic liquor or malt beverages under this section.

(Ord. 2-95 § 1, 1994; Ord. 12-90 § 1, 1990; Ord. 8-88 § 6, 1988; Ord. 25-86 (part), 1986: prior code § 3-38)

5.8.380- Minors—Proof of age.

In order to safeguard against violations of this chapter, any licensee or his agent or employee may refuse to sell or serve alcoholic liquor or malt beverages to any person who is unable to produce bona fide evidence of his or her majority and identity. Bona fide evidence of majority and identity of a person is:

- A. As to residents of this state, a Wyoming State driver's license issued pursuant to state law;
- B. As to nonresidents of this state, identification shall include a state driver's license, or registration certificate issued under the Federal Military Selective Service Act, an internationally accepted passport document with a discernible date of birth and photograph, an identification card issued by the Department of Revenue, or a student identification card issued by any college or university, or any identification issued to any member of the Armed Forces of the United States, all of which identification must be of the type that bears a photograph.

(Ord. 24-96 § 13, 1996: Ord. 25-86 (part), 1986: prior code § 3-39)

5.08.390 - Minors—False proof of age.

Any person under the age of twenty-one (21) years who attempts in any manner to purchase alcoholic or malt beverages or who falsifies any identification or uses any false identification in order to obtain alcoholic or malt beverages is guilty of a misdemeanor.

(Ord. 24-96 § 14, 1996: Ord. 8-88 § 8, 1988: Ord. 25-86 (part), 1986: prior code § 3-41)

5.08.400 - Minors—Age violation—Defense to prosecution.

Proof that a licensee or his employee or agent has demanded, was shown and acted in reliance upon such bona fide evidence as required in this chapter in any transaction, employment, use or permission forbidden by Section 5.08.440 is a defense to any criminal prosecution for the sale of alcoholic or malt beverages or liquor to a person under the age of twenty-one years or to any proceedings for the suspension or revocation of any liquor license based thereon.

(Ord. 8-88 § 7, 1988; Ord. 25-86 (part), 1986; prior code § 3-40)

5.08.410 - Bottle clubs prohibited.

- A. A "bottle club" is an operation or enterprise whereby space is given or rented to any person or persons upon the premises of such operation or enterprise for the keeping or storage of alcoholic or malt beverages for consumption upon such premises or in other rooms nearby, used for consumption by the owner of the beverages or guests, the income, profits or fees of the operator of the bottle club being secured from sales or furnishing mixes, ice, food or glasses or from dues, charges, contributions, membership cards or assessments.
- B. It is unlawful to operate a bottle club in the city, and any person who operates a bottle club shall be deemed guilty of a misdemeanor and upon conviction shall be punished by a fine of not more than one hundred dollars for each offense. Each day of operation shall be deemed a separate offense. This subsection shall not apply to any person lawfully licensed under the liquor laws of the state or the city and operating in compliance with the law.

(Ord. 25-86 (part), 1986; prior code §§ 3-6, 3-7)

5.08.420 - Open container restrictions.

- A. It is unlawful:
 - 1. For any person to sell or dispense alcoholic liquor or malt beverages in open containers from the licensed facilities used to serve customers for off-premises consumption, commonly referred to as a "drive-up window";
 - 2. To operate a motor vehicle in which alcoholic liquor or malt beverages are present in an open container, unless the opened container is in the trunk, an outside compartment, or an inside compartment of a vehicle without a trunk; provided, the inside compartment is not accessible to the driver or any other person in such vehicle, i.e., the cargo area behind the rear most seat in a passenger van or station wagon when no passenger occupies the rear most seat;
 - 3. To possess or consume alcoholic liquor or malt beverages from an open container in a motor vehicle;
 - 4. To possess or dispense alcoholic liquor or malt beverages in an open container in any open space and certain structures in the city unless a license or permit authorizing same has been issued by the city manager or his or her designee. However, nothing in this chapter shall be interpreted as authorizing the possession of open containers of alcoholic liquor or malt beverages in or on motor vehicles;
 - 5. For any person or lessee of an unlicensed restaurant to permit any person to possess or consume alcoholic liquor or malt beverages from an open container within the restaurant.
 - 6. Notwithstanding this section, a resealed bottle of wine may be transported as provided in Section 5.08.280
- B. Definitions.
 - 1. "Certain structures" means any city owned, operated or leased offices, public safety or maintenance facility and any building or structure used primarily for public entertainment, i.e., theaters, amusement centers, restaurants and the like, excluding, however, structures duly licensed to sell or dispense alcoholic liquor or malt beverages.
 - 2. "Open container" means any glass, cup, bottle, can or other receptacle used for drinking, other than the beverage's original unopened package or container, the seal of which has not been broken and from which the original cap, cork or other means of closure has not been removed.

3. "Open space" means any street, alley, public way, sidewalk, public or private parking lot set aside for business use, and any other unenclosed public property. However, any golf course within the city limits shall not be considered open space.

(Ord. 11-05 § 4, 2005; Ord. 30-04 § 1 (part), 2004; Ord. 25-99 § 1, 1999; Ord. 25-86 (part), 1986: prior code § 3-8)

5.08.430 - Evidence of sale—Possession of federal tax stamp.

The possession of any alcoholic beverage, as the same is defined in Section 5.08.010, and the possession of a special tax stamp from the government of the United States authorizing the sale of any alcoholic liquor or malt beverage by a person not licensed under this chapter is prima facie evidence that the person possessing the alcoholic beverage and special tax stamp is selling the alcoholic beverage in violation of this chapter. A certified copy of such special tax stamp verified by the proper authorities shall be admitted in evidence in all respects as the original special tax stamp might be received.

(Ord. 25-86 (part), 1986: prior code § 3-3)

5.08.440 - Evidence of sale—Persons and alcoholic beverages on premises.

The presence of any person in any unlicensed structure, room or place, other than the person maintaining the place, such person having upon any table, bench, bar or other article any container wherein there is any alcoholic liquor or malt beverage and in near proximity to where any such person is standing or sitting is prima facie evidence that the person maintaining the premises is maintaining a nuisance.

(Ord. 25-86 (part), 1986: prior code § 3-5)

5.08.450 - Public intoxication prohibited.

Every person within the limits of the city who is found drunk or in a state of intoxication within the city or who is found drunk or in a state of intoxication in the streets, alleys or other public places within the city, or who is found intruding upon any private premises without the consent of the owner or occupant thereof, or in that condition annoying and frightening passers-by on streets or sidewalks, or sleeping in that condition in any public place within the city, is guilty of a misdemeanor.

(Ord. 25-86 (part), 1986: prior code § 3-2)

5.08.460 - Unlicensed structures declared a nuisance.

Any building, house, structure, room or place, except as such is used exclusively as a dwelling, where alcoholic, spirituous, fermented, malt liquor beverage is offered for sale, exchanged for goods or in

any way delivered otherwise than in consummation of a gift, which house, building, structure, room or place is not licensed under the provisions of this chapter is declared to be a nuisance. It is unlawful to maintain a nuisance as defined herein and any person who maintains such nuisance is guilty of a misdemeanor and may, upon conviction, be punished as provided by Chapter 1.28 of this code or any amendments thereto.

(Ord. 25-86 (part), 1986: prior code § 3-4)

5.08.470 - Beer keg regulations.

- A. All licensees operating within the city who sell keg beer or party balls for consumption off licensed premises shall positively identify the purchaser by name, address, date of birth and other relevant information as prescribed by the police chief/public safety director, and shall require the signing of a receipt by the purchaser in order to allow kegs or party balls to be traced if the contents are used in violation of this chapter. The receipt shall be on a form prescribed by the police chief/public safety director and shall include the name and address of the purchaser and such other information as may be required by the police chief. All receipts shall be kept by the licensee for a period of six months and shall be subject to inspection by the police chief/public safety director or his/her agent when conducting an investigation.
- B. Anyone selling keg beer or party balls for off-premises consumption who fails to require the signing of a receipt at the time of sale is guilty of a misdemeanor. Such person shall be punished by a fine of not less than three hundred fifty dollars nor more than seven hundred fifty dollars for the first conviction of this section. For a second conviction of this section within twelve months, such person shall be punished by a fine of not less than five hundred dollars nor more than seven hundred fifty dollars.
- C. Any purchaser of keg beer or party balls who knowingly provides false information on the receipt required by subsection A above shall be guilty of a misdemeanor. Such person shall be punished by a fine of not less than three hundred fifty dollars nor more than seven hundred fifty dollars for the first conviction of this section. For a second conviction of this section within twelve months, such person shall be punished by a fine of not less than five hundred dollars nor more than seven hundred fifty dollars.
- D. As used in this section, "keg" means any brewery-sealed, individual container of beer having a liquid capacity of seven and one-half gallons or more. "Party ball" means any brewery-sealed container of beer having a liquid capacity of five and one-quarter gallons.

(Ord. 22-92, 1992)

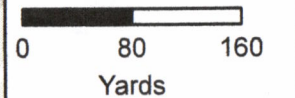
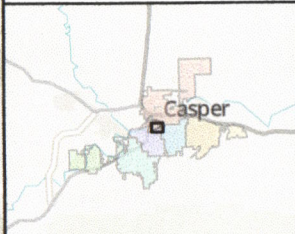
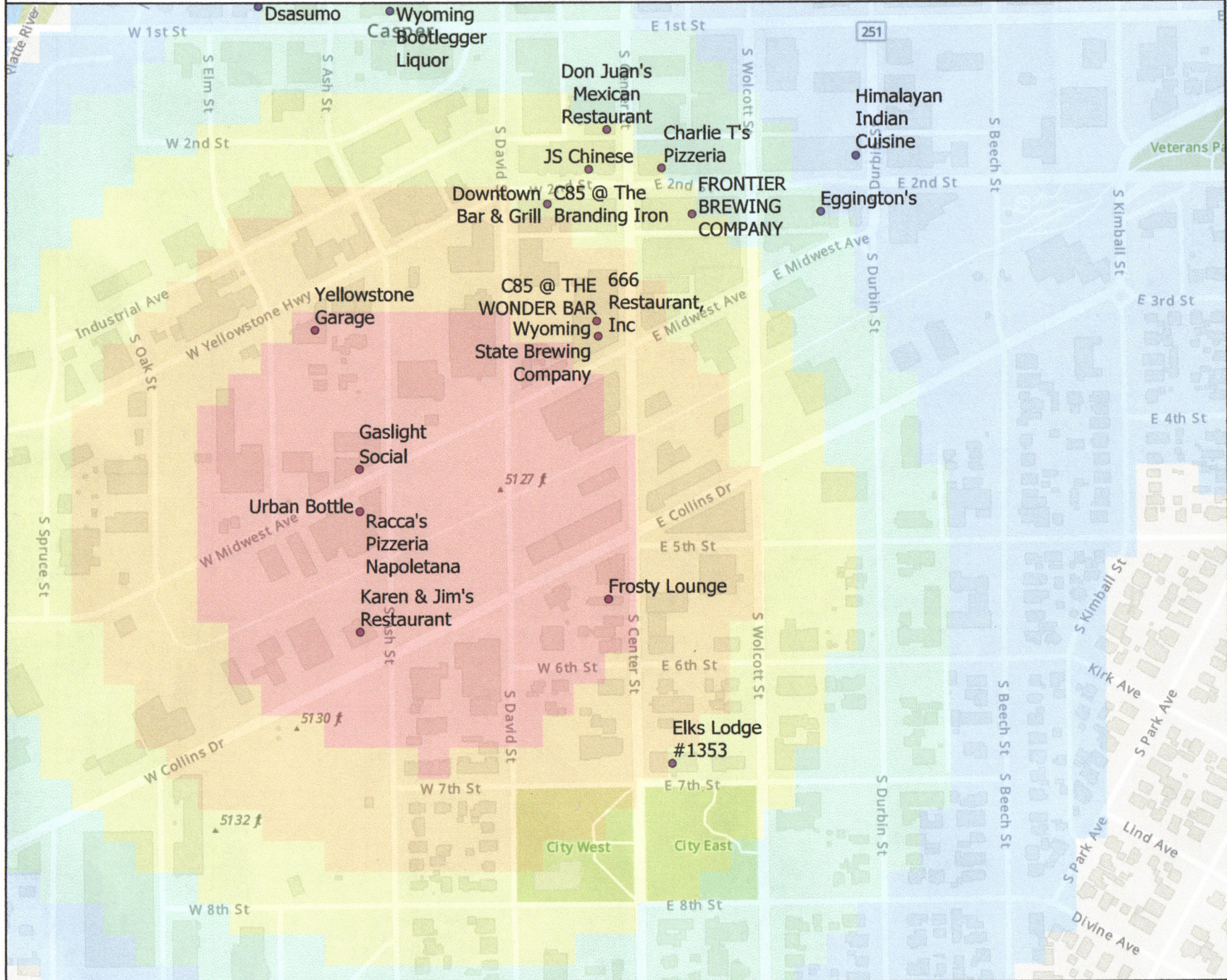
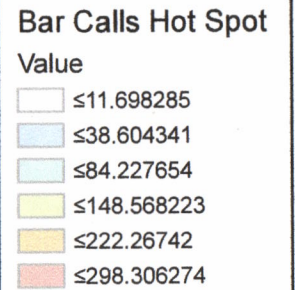
City of
Casper
Liquor
License
Review

2017

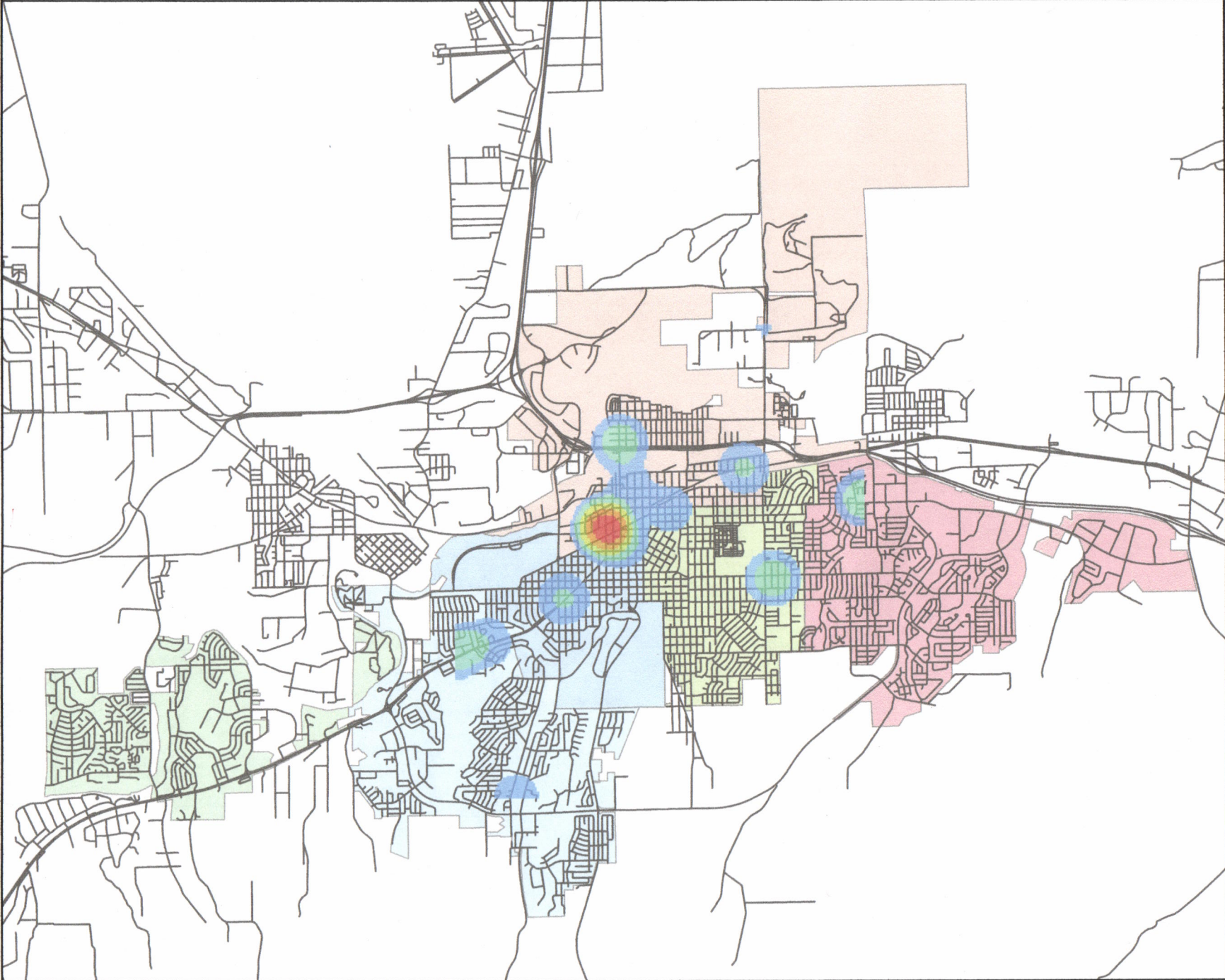
Addendum



Bar Call Hot Spots From August 1 2017



Bar Call Hot Spots From August 1 2017

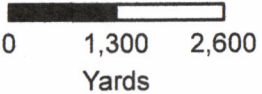
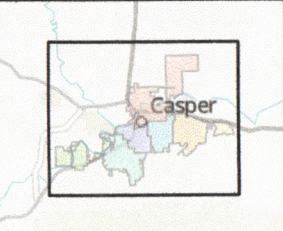


— Streets

- PD-1
- PD-2
- PD-3
- PD-4
- PD-5
- PD-6

Bar Calls Hot Spot Value

- ≤11.698285
- ≤38.604341
- ≤84.227654
- ≤148.568223
- ≤222.26742
- ≤298.306274



Downtown Hot Spot

8/1/2017 - 1/1/2018

License Holder	Nature	Calls
Gaslight Social	Fight	8
	Unconsciousness	7
	Assault	3
	Wanted Person	3
	Welfare Check	3
	Traffic Stop	2
	Disturbance	2
	Fall	2
	Citizen Comp	2
	Suicidal Subj	1
	Citizen Assist	1
	Suspicious	1
	Attempt-Locate	1
	Traumatic Inj	1
	Reddi	1
	Extra Patrol	1
	Medical	1
	Hit and Run	1
	Loud Music	1
	Gaslight Social Total	

C85 @ THE PUMPHOUSE	Alarm Security	6
	Alarm Fire	2
	911-Welfare	1
	Accident PD	1
	Medical	1
	Public Intox	1
	Reddi	1
	Shoplifting	1
	Traffic Stop	1
	Fall	1
	Family Fight	1
	C85 @ THE PUMPHOUSE Total	

The Office	Medical	2
	Hit and Run	2
	Stroke	1
	Smoke Investig	1
	Accident PD	1
	Citizen Comp	1
	Seizure	1
	Disturbance	1
	Stray Animal	1
	EMS Assist	1
	911-Welfare	1
	Fight	1
	The Office Total	

C85 @ THE WONDER BAR	Alarm Security	2
	Welfare Check	1
	Vehicle Theft	1
	Information	1

	Unconsciousness	1
	Alcohol Offense	1
	Vehicle Tow	1
	Elevator	1
	Alarm Fire	1
	Fall	1
	C85 @ THE WONDER BAR Total	11

Elks Lodge #1353	911-Welfare	3
	Alarm Security	2
	Fraud	1
	Medical	1
	Stray Animal	1
	Burglary Auto	1
	Extra Patrol	1
	Elks Lodge #1353 Total	10

Frosty Lounge	Fall	2
	Reddi	1
	Welfare Check	1
	Unconsciousness	1
	Wanted Person	1
	Lockout	1
	911-Welfare	1
	Public Intox	1
	Frosty Lounge Total	9

Eggington's	Property Damage	1
	Disturbance	1
	Choking	1
	Accident PD	1
	Fall	1
	Agency Assist	1
	911-Welfare	1
	Alarm Security	1
	Eggington's Total	8

FRONTIER BREWING COMPANY	Parking Problem	1
	Assault	1
	Theft	1
	Disturbance	1
	Medical	1
	FRONTIER BREWING COMPANY Total	5

Yellowstone Garage	Alarm Fire	1
	Missing Person	1
	Medical	1
	Yellowstone Garage Total	3

Don Juan's Mexican Restaurant	Wanted Person	1
	Public Intox	1
	Don Juan's Mexican Restaurant Total	2

Charlie T's Pizzeria	Traffic Stop	1
	Fraud	1
	Charlie T's Pizzeria Total	2

C85@ The Branding Iron	Alarm Security	1
	C85@ The Branding Iron Total	1
	Grand Total	124

All on Premise licenses		
8/1/2017 - 1/1/2018		
License Holder	Nature	Calls
Gaslight Social	Fight	8
	Unconsciousness	7
	Assault	3
	Wanted Person	3
	Welfare Check	3
	Traffic Stop	2
	Disturbance	2
	Fall	2
	Citizen Comp	2
	Suicidal Subj	1
	Citizen Assist	1
	Suspicious	1
	Attempt-Locate	1
	Traumatic Inj	1
	Reddi	1
	Extra Patrol	1
	Medical	1
	Hit and Run	1
	Loud Music	1
	Gaslight Social Total	42
Ramada Plaza Riverside	911-Welfare	8
	Traffic Stop	6
	Welfare Check	3
	Wanted Person	2
	Citizen Assist	2
	Disturbance	2
	Juvenile Prob	1
	Attempt-Locate	1
	Seizure	1
	CO Poisoning	1
	Alarm Fire	1
	Defraud Inn	1
	Medical	1
	Animal Problem	1
	Suspicious	1
	Drugs	1
	Breathing	1
	Extra Patrol	1
	Citizen Comp	1
	Information	1
Ramada Plaza Riverside Total	37	
Ramkota	Citizen Assist	3
	Traffic Stop	3
	911-Welfare	3
	Alarm Fire	2
	Theft	2
	Trespassing	2
	Suspicious	2
	Welfare Check	2
	Disturbance	1
	Wanted Person	1
	Vehicle Aband.	1
	Accident PD	1
Civil Standby	1	

	Assault	1
	Fight	1
	Fall	1
	Ramkota Total	27
Hilton Garden Inn	911-Welfare	19
	Alarm Fire	2
	Medical	1
	Missing Person	1
	Sickness	1
	Burglary Auto	1
	Fraud	1
	Hilton Garden Inn Total	26
Old Chicago	Traffic Stop	9
	Accident PI	3
	Juvenile Prob	2
	Accident PD	2
	Defraud Inn	2
	Suspicious	1
	Disturbance	1
	Alarm Security	1
	Fall	1
	Citizen Comp	1
	Old Chicago Total	23
Parkway Plaza	Alarm Security	5
	Traffic Stop	3
	911-Welfare	2
	Theft	1
	Juvenile Prob	1
	Trespassing	1
	Alarm Fire	1
	Stroke	1
	Breathing	1
	Alarm Holdup	1
	Wanted Person	1
	Alarm Misc	1
	Disturbance	1
	Citizen Comp	1
	Parkway Plaza Hotel & Conference Centre Total	21
Casper Events Center	Alarm Fire	5
	911-Welfare	4
	Family Fight	1
	Standby	1
	EMS Standby	1
	Alarm Security	1
	Medical	1
	Attempt-Locate	1
	Stray Animal	1
	Breathing	1
	Citizen Comp	1
	Casper Events Center Total	18
Galloway's Irish Pub	Reddi	2
	Theft	2
	Suspicious	2

	Welfare Check	1
	Vehicle Theft	1
	Burglary Auto	1
	Drugs	1
	EMS Assist	1
	Traffic Stop	1
	Fall	1
	Wanted Person	1
	Fight	1
	Accident PD	1
	Medical	1
	Galloway's Irish Pub Total	17

C85 @ THE PUMPHOUSE	Alarm Security	6
	Alarm Fire	2
	911-Welfare	1
	Accident PD	1
	Medical	1
	Public Intox	1
	Reddi	1
	Shoplifting	1
	Traffic Stop	1
	Fall	1
	Family Fight	1
	C85 @ THE PUMPHOUSE Total	17

Moonlight Liquors	Traffic Stop	3
	Disturbance	2
	Theft	1
	Welfare Check	1
	Shoplifting	1
	Extra Patrol	1
	Threatening	1
	Family Fight	1
	Wanted Person	1
	Hit and Run	1
	Citizen Assist	1
	Public Intox	1
	Moonlight Liquors Total	15

The Office	Medical	2
	Hit and Run	2
	Stroke	1
	Smoke Investig	1
	Accident PD	1
	Citizen Comp	1
	Seizure	1
	Disturbance	1
	Stray Animal	1
	EMS Assist	1
	911-Welfare	1
	Fight	1
	The Office Total	14

On the Border	Alarm Security	10
	Structure FIRE	1
	Animal Problem	1
	On the Border Total	12

C85 @ THE WONDER BAR	Alarm Security	2
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	Welfare Check	1
	Vehicle Theft	1
	Information	1
	Unconsciousness	1
	Alcohol Offense	1
	Vehicle Tow	1
	Elevator	1
	Alarm Fire	1
	Fall	1
	C85 @ THE WONDER BAR Total	11

Eagles Lodge	Alarm Security	7
	911-Welfare	2
	Disturbance	1
	Citizen Assist	1
	Eagles Lodge Total	11

Elks Lodge #1353	911-Welfare	3
	Alarm Security	2
	Fraud	1
	Medical	1
	Stray Animal	1
	Burglary Auto	1
	Extra Patrol	1
	Elks Lodge #1353 Total	10

Poplar Wine & Spirits	Wanted Person	1
	Reddi	1
	911-Welfare	1
	Attempt-Locate	1
	Traffic Stop	1
	Interference	1
	Welfare Check	1
	Property Found	1
	Public Intox	1
	Poplar Wine & Spirits Total	9

Frosty Lounge	Fall	2
	Reddi	1
	Welfare Check	1
	Unconsciousness	1
	Wanted Person	1
	Lockout	1
	911-Welfare	1
	Public Intox	1
	Frosty Lounge Total	9

Alibi Bar & Lounge	Traffic Stop	2
	Sex Offense	1
	Hit and Run	1
	Accident PD	1
	Theft	1
	Attempt-Locate	1
	911-Welfare	1
	Breathing	1
	Alibi Bar & Lounge Total	9

Eggington's	Property Damage	1
	Disturbance	1

	Choking	1
	Accident PD	1
	Fall	1
	Agency Assist	1
	911-Welfare	1
	Alarm Security	1
	Eggington's Total	8
Pizza Ranch - Casper	Traffic Stop	2
	Alarm Fire	1
	Telephone Ord	1
	Citizen Dispute	1
	VIN Inspection	1
	Fall	1
	Structure FIRE	1
	Pizza Ranch - Casper Total	8
Courtyard by Marriott	Disturbance	2
	Drugs	1
	Reddi	1
	Hit and Run	1
	Animal Problem	1
	Alarm Fire	1
	911-Welfare	1
	Courtyard by Marriott Total	8
The Fort Saloon N' Eatery	Disturbance	2
	Traffic Stop	1
	Motorist Assist	1
	Unconsciousness	1
	Burglary Auto	1
	Medical	1
	The Fort Saloon N' Eatery Total	7
Three Crown's Golf Club	Traffic Stop	3
	Attempt-Locate	1
	Welfare Check	1
	Citizen Comp	1
	Sick Animal	1
	Three Crown's Golf Club Total	7
Holiday Inn	911-Welfare	3
	Traffic Stop	1
	Wanted Person	1
	Attempt-Locate	1
	Suspicious	1
	Holiday Inn Total	7
TJ's Bar & Grill	Alarm Security	3
	Threatening	1
	Traffic Stop	1
	Extra Patrol	1
	Reddi	1
	TJ's Bar & Grill Total	7
Pizza Hut #239	Disturbance	1
	Traffic Stop	1
	Reddi	1
	Family Fight	1

	Wanted Person	1
	Fight	1
	Public Intox	1
	Pizza Hut #239 Total	7
The 19th Hole	Alarm Security	4
	Traffic Stop	1
	Suspicious	1
	The 19th Hole Total	6
Fire Rock Steakhouse	Public Intox	1
	Traffic Stop	1
	Stray Animal	1
	Animal Bite	1
	911-Welfare	1
	Disturbance	1
	Fire Rock Steakhouse Total	6
Partytime Liquors	Robbery	1
	Traffic Stop	1
	Suspicious	1
	Disturbance	1
	Alcohol Offense	1
	Extra Patrol	1
	Partytime Liquors Total	6
La Cocina Mexican Restaurant	Alarm Security	5
	Disturbance	1
	La Cocina Mexican Restaurant Total	6
Down Turn Wings and Greens	Suspicious	1
	Citizen Comp	1
	Traffic Stop	1
	Family Fight	1
	Refuse FIRE	1
	Down Turn Wings and Greens Total	5
FRONTIER BREWING COMPANY	Parking Problem	1
	Assault	1
	Theft	1
	Disturbance	1
	Medical	1
	FRONTIER BREWING COMPANY Total	5
The Keg & Cork	Reddi	2
	Public Intox	1
	Animal Problem	1
	Attempt-Locate	1
	The Keg & Cork Total	5
Paradise Valley Country Club	Fight	1
	911-Welfare	1
	Suicide Attempt	1
	Citizen Comp	1
	Disturbance	1
	Paradise Valley Country Club Total	5
Table Mountain Vineyards	Wanted Person	1
	Public Intox	1

	Alcohol Offense	1
	Burglary Auto	1
	Table Mountain Vineyards Total	4
Armor's Restaurant	Welfare Check	1
	Unconsciousness	1
	Dead Animal	1
	Reddi	1
	Armor's Restaurant Total	4
Buffalo Wild Wings	Theft	1
	Reddi	1
	Alarm Security	1
	Alcohol Offense	1
	Buffalo Wild Wings Total	4
Prime Time	Telephone Ord	1
	Suspicious	1
	Alarm Security	1
	Alcohol Offense	1
	Prime Time Total	4
Casper VFW Memorial Post 9439	Alarm Security	2
	Traffic Stop	1
	Citizen Assist	1
	Casper VFW Memorial Post 9439 Total	4
Guadalajara Mexican Restaurant	VIN Inspection	1
	Traffic Stop	1
	Accident PI	1
	Animal Problem	1
	Guadalajara Mexican Restaurant Total	4
Yellowstone Garage	Alarm Fire	1
	Missing Person	1
	Medical	1
	Yellowstone Garage Total	3
Rena's Lime Leaf Asian Bistro Inc.	911-Welfare	1
	Traffic Stop	1
	Shots Fired	1
	Rena's Lime Leaf Asian Bistro	3
Don Juan's Mexican Restaurant	Wanted Person	1
	Public Intox	1
	Don Juan's Mexican Restaurant Total	2
Koto Restaurant	Found Child	1
	Alcohol Offense	1
	Koto Restaurant Total	2
Olive Garden Italian Restaurant #1828	Citizen Comp	1
	Animal Problem	1
	Olive Garden Italian Restaurant #1828 Total	2
Bosco's	Unconsciousness	1
	Attempt-Locate	1
	Bosco's Total	2

Charlie T's Pizzeria	Traffic Stop	1
	Fraud	1
	Charlie T's Pizzeria Total	2
Paradise Valley Liquors	Stray Animal	1
	Disturbance	1
	Paradise Valley Liquors Total	2
C85@ The Branding Iron	Alarm Security	1
	C85@ The Branding Iron Total	1
Denny's Dinner	911-Welfare	1
	Denny's Dinner Total	1
The Tower	Traffic Stop	1
	The Tower Total	1
Pizza Hut #238	Suspicious	1
	Pizza Hut #238 Total	1
New Chopstix Asian Bistro Casper	Wanted Person	1
	New Chopstix Asian Bistro Casper Total	1
VFW Post 10677	Agency Assist	1
	VFW Post 10677 Total	1
Wyoming Ale Works	Traffic Stop	1
	Wyoming Ale Works Total	1
Firehouse Pizza Wood Fired	Assault	1
	Firehouse Pizza Wood Fired Total	1
Taco's Mexico	Suspicious	1
	Taco's Mexico Total	1
Red Lobster #6374	Alarm Security	1
	Red Lobster #6374 Total	1
Grand Total		478

February 5, 2018

TO: J. Carter Napier, City Manager *JCN*
FROM: Keith McPheeters, Chief of Police *KMcP 307*
SUBJECT: Center for Public Safety Management Recommendations Status

Meeting Type & Date

Work Session, February 13, 2018

Recommendation

None, for information only.

Summary

Pursuant to a Council-commissioned operational review of the Casper Police Department, the Center for Public Safety Management (CPSM) submitted a final report to the Council in 2017. Included within the operational review were 75 “key recommendations”. Acting upon these recommendations is, and continues to be, a matter of high importance for all members of the department. The purpose of this informational update is to provide Council with insight into the status of our efforts to address the recommendations. In many cases, identifying the underlying conditions or issues that contributed to the genesis of these recommendations is a critical step in our process. The Police Department is dedicated to taking full advantage of this opportunity to improve our performance, our professionalism, and our internal processes. It is our goal to use these recommendations to increase our ability to provide excellent customer service in the delivery of police services to our citizens.

Of the 75 recommendations, all have been reviewed and prioritized. Twelve have been identified as being of critical importance. An additional 12 are of high importance. Progress is being made on 34 others, and 14 have already been completed.

Financial Considerations

Some recommendations cannot be addressed without significant budgetary implications, involving infrastructure, personnel, and equipment. As that information becomes more available, we will present those costs in the appropriate budgetary venue.

Oversight/Project Responsibility

Casper Police Department Command Staff

Attachments

CPSM Recommendations Status Report

CPSM REVIEW CASPER POLICE DEPARTMENT

COUNCIL WORK SESSION
FEBRUARY 13, 2018



CPSM STUDY

- ▶ The CPSM study was completed August 2017.
- ▶ Upon the completion of the study there are 75 recommendations.
- ▶ The department issued the following prioritization timelines to complete the recommendations.

Timelines:

- ▶ Command Top Priority = Immediate Initialization
- ▶ Top Priority = 1-3 Month/s Initialization
- ▶ Medium = 3-6 Months Review/Initialization
- ▶ Low = 6 -12 Month Review/Initialization

CPD Priority Initialization

- ▶ The Casper Police Department supplied all personnel with a copy of the CPSM study. All employees met with their immediate supervisor to provide personal and team feedback and perspective on our priorities and the CPSM recommendations with regard to:
 1. Departmental Impact
 2. Community Relations
 3. Budgetary Impact

Command Top Priorities	Top Priorities	Completed	Pending	Not Applicable
12	12	14	34	3

Command Top Priorities



RCD #	Title	Page	Summary	Strategic Objective
1	Patrol	31	Patrol Vacancies	People
5	Court Appearances	48	CPD Court Scheduling	Organization/Department
18	Investigations	54	NIBRS Implementation	Technology
20	Investigations	54	Upgrade Interview Room Video/Audio	Technology
25	Victim Services	58	Relationships with Hospital and other victim based services	Partners
27	Victim Services	58	Training for Patrol Officers with capabilities of Victim Services	Enforcement
38	Community and Career Services	74	Career Services Recruitment Team	Organization/Department
51	Training	77	Training for SGTs for Mid-Level Management Course	Organization/Department
52	Training	77	PowerDMS	Technology
53	Training	77	New Officer Mentoring	People
56	Property and Evidence	83	Dispose of Unnecessary Property and Evidence	Organization/Department
57	Property and Evidence	83	Inventory of remaining Property and Evidence after disposal	Organization/Department

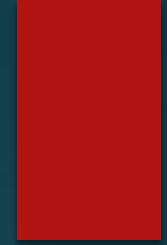
Top Priorities

RCD #	Title	Page	Summary	Strategic Objective
2	Patrol	31	Deployment during peak activity	People
17	Investigations	54	Tracking Clearance Rates	People/Technology
22	Investigations	54	Caseload Audit	People
23	Investigations	54	Training Matrix	Organization/Department
31	Communications	60	PSCC Minimum Staffing	People
33	Communications	60	Reduce Non-Emergency Calls	People/Technology
31	Records	69	Call and Walk-in Demand	People/Technology
33	Records	69	Coding for UCR Reporting	People/Technology
58	Property and Evidence	83	Complete Audit of remaining Property and Evidence	Organization/Department
59	Property and Evidence	83	Add Security features to Property and Evidence	Infrastructure
61	Property and Evidence	83	Property and Evidence Infrastructure	Infrastructure
64	Professional Standards	89	Internal Affairs Training	Organization/Department

Completed Recommendations

RCD#	Title	Page	Summary	Strategic Objective
7	Forensic Services	49	Tracking Mechanism of Evidence	Organization/Department
8	Canine	50	K9 Traffic	Enforcement
11	Traffic	50	Patrol Training with Traffic Officer for two weeks	Enforcement
13	Traffic	50	K9 Traffic	Enforcement
15	Investigations	54	Second Investigation Sergeant	People
24	Investigations	54	Cellular Phones	Technology
39	Community and Career Services	74	Recruitment	Organization/Department
40	Community and Career Services	74	Social Media and Media Usage	Technology

Completed Cont.



RCD#	Title	Page	Summary	Strategic Objective
41	Community and Career Services	74	Job Fairs	Organization/Department
49	Training	77	Training for each specialty	Organization/Department
65	Professional Standards	89	Citizen Complaint Form on Website	Organization/Department
67	Professional Standards	89	Citizen Complaint Form in Records lobby	Organization/Department
70	Professional Standards	89	Career Services under direction of Professional Standards Office	Organization/Department
72	PIO/Crime Prevention	98	Aggressive with other forms of Social Media (Facebook, Twitter, YouTube)	Technology

Recommendation Pending



RCD #	Recommendation Title	Page	Recommendation Summary	Strategic Objective
3	Patrol Spatial Representation	42	Patrol should address “hot spots” in the community by leveraging all operational assets of the department. [See, “Spatial Representation of CFS Demand,” beginning on p. 42.]	Enforcement
4	Patrol Investigations	47	CPSM recommends the temporary reporting practices for patrol personnel be clarified department-wide to ensure consistency in application. [See “Patrol Investigations / Report Writing,” p. 47.]	Organization/Department
6	Forensic Services	49	CPSM recommends that CPD management develop a relationship with the Wyoming State Crime Lab and seek input from the lab’s quality assurance director on the individual and group quality of CPD evidence collection to affirm the CPD opinions. [See “Forensic Services,” p. 49.]	Partners
9	Traffic	50	Develop a standing committee made up of members of the police department, public works, and the traffic engineer with the responsibility to address causative factors for traffic accidents at locations with a high frequency of accidents. [See “Traffic Unit,” p. 50.]	Partners
10	Traffic	50	Evaluate traffic enforcement priorities within Casper and determine the appropriate enforcement expectation of CPD personnel. [See “Traffic Unit,” p. 50.]	
12	Traffic	50	The CPD Standard Performance Evaluation should be used to document that all members of the department’s patrol force dedicate an appropriate level of attention to traffic safety and enforcement efforts. [See “Traffic Unit,” p. 50.]	Organization/Department
14	Community Service Officers	52	CPSM strongly encourages the city and department to consider expanding the CSO program should CopLogic not improve its impact on CFS reduction. [See “Community Service Officers,” p. 52.]	Enforcement
16	Investigations	54	Begin maintaining statistics on gang activity; this should include identification of those people who are gang affiliated, locations of crimes, and people involved. [See “Criminal Investigations Unit,” p. 54.]	Enforcement
19	Investigations	54	The department should consider implementing a rotational policy for positions within the unit. [See “Criminal Investigations Unit,” p. 54.]	Organization/Department
21	Investigations	54	With resources being cut in the city and budgets reduced, the department should reexamine whether the J-CAT task force position is still a priority. [See “Criminal Investigations Unit,” p. 54.]	People

Pending Cont.

RCD#	Recommendation Title	Page	Recommendation Summary	Strategic Objective
26	Victim Services	58	It is recommended the department hold discussions with the county on the possibility of allowing CPD workers to continue through the criminal process with certain victims/witnesses. [See "Victim Services Unit." p. 58.]	Partners
28	PD Compliance	59	CPSM recommends the department consider reclassifying one of the open police officer positions to a civilian position and have that person handle the ordinance compliance issues currently assigned to a sworn officer. [See "Compliance Officer," p. 59.]	Enforcement
29	Communications	60	Management and supervision of the PSCC should be restructured to ensure that it meets the operational needs of a 911/emergency dispatch center. [See "Public Safety Communications Center," beginning on p. 60.]	Organization/Department
30	Communications	60	Consideration should be given to facilitating the hiring of a pool of temporary, part-time dispatchers and/or 911 call takers, funded through salary savings, to fill vacancies where required to meet staffing needs. A sufficient number of positions should be allocated to ensure a pool large enough to meet the staffing needs of the department, since part-time personnel often have schedule conflicts (personal and/or professional) that impact their availability. [See "Public Safety Communications Center," beginning on p. 60.]	People
32	Communications	60	As staffing permits, realign work schedules to more closely match call demand. [See "Public Safety Communications Center," beginning on p. 60.]	Organization/Department
34	Records	69	Consider upgrading a records clerk position to serve as the records supervisor (working). [See "Records," p. 69.]	People
42	Community and Career Services	74	Consider the use of retired personnel to conduct background investigations. [See "Community and Career Services," beginning on p. 74.]	Partners
43	Community and Career Services	74	Consider beginning a Cadet and/or Explorer Post in the agency as a source of finding qualified applicants. [See "Community and Career Services," beginning on p. 74.]	Organization/Department

Pending Cont.

RCD #	Recommendation Title	Page	Recommendation Summary	Strategic Objective
44	Community and Career Services	74	Consider contracting with a private nationwide company to handle the written test and physical agility test portions of the hiring processes in order to broaden the breadth of recruitment. [See "Community and Career Services," beginning on p. 74.]	Partners
45	Community and Career Services	74	PSM recommends the department use as a resource the Office of Community Oriented Policing Services handbook titled Law Enforcement Recruitment Toolkit. [See "Community and Career Services," beginning on p. 74.]	Organization/Department
46	Community and Career Services	74	The department should assess opportunities that would address the issues related to the retention of employees. [See "Community and Career Services," beginning on p. 74.]	Organization/Department
47	Training	77	Continue the development of a master training schedule that identifies training needs into the future. [See "Training," beginning on p. 77.]	Organization/Department
48	Training	77	Continue the development of a list of mandatory executive training such as the FBI Academy and Northwestern Training Institute for all staff above the rank of lieutenant. [See "Training," beginning on p. 77.]	Organization/Department
50	Training	77	Evaluate the recent partnering on joint training, and continue to look for other opportunities to provide training at less cost, faster, and with less burden on staffing. [See "Training," beginning on p. 77.]	Partners
54	Training	77	Assess the viability of the continued use of the current Career Track Program. [See "Training," beginning on p. 77.]	Organization/Department
55	Property and Evidence	83	Upgrade property and evidence software to eliminate redundancy of entry and improve tracking. [See "Property and Evidence," beginning on p. 83.]	Technology
63	Professional Standards	89	Ensure the sergeants are inputting informal complaint data originating from those complaints resolved at the time of complaint by the citizen into BlueTeam's platform of I/A Pro. [See the "Office of Professional Standards" section, beginning on p. 89.]	Organization/Department
66	Professional Standards	89	Provide the department's complaint form in Spanish. [See the "Office of Professional Standards" section, beginning on p. 89.]	Technology

Pending Cont.



RCD#	Recommendation Title	Page	Recommendation Summary	Strategic Objective
68	Professional Standards	89	Reduce the number of use of force incidents that require counseling of an officer from five incidents to three. [See the "Office of Professional Standards" section, beginning on p. 89.]	Organization/Department
69	Professional Standards	89	The department should reassess whether the discipline matrix is still the best method for the organization's discipline procedure. [See the "Office of Professional Standards" section, beginning on p. 89.]	Organization/Department
71	PIO/Crime Prevention	98	Develop a PIO Team of sworn officers managed by a command level officer; this team would handle all press-related issues while also handling most social media duties. [See "Public Affairs Officer," p. 98.]	Training/Technology
73	PIO/Crime Prevention	98	Reclassify an open police officer position to a civilian position that would handle the crime prevention program and other duties as assigned. "Public Affairs Officer," p. 98.]	People
74	Information Technology	100	Consider relocating city IT employees who support the Spillman public safety software suite to the police department to be assigned under the direction of the police department Technologies Manager. [See "Information Technology," p. 100.]	Technology
75	Information Technology	100	A more thorough needs/efficiency study should be conducted throughout the department to streamline processes where possible as illustrated relative to the intake of property and evidence. [See "Information Technology," p. 100.]	Technology

Further Research is Needed

RCD #	Title	Page	Summary	Strategic Objective
37	Records	69	Discontinue the acceptance of cash as a form of payment and rely on the other existing forms to include credit/debit cards and checks. [See "Records," p. 69.]	Organization/Department
60	Property and Evidence	83	Transfer the responsibility for producing copies of public records related to audio/video recordings to the Records Section. [See "Property and Evidence," beginning on p. 83.]	Organization/Department
62	Professional Standards	89	Increase the allowable time for completion of administrative investigations to 30 to 45 days. [See the "Office of Professional Standards" section, beginning on p. 89.]	Organization/Department

February 2, 2018

MEMO TO: J. Carter Napier, City Manager *JCN*
FROM: Fleur Tremel, Assistant to the City Manager
SUBJECT: 1%#16 Education Process

Meeting Type and Date

Work Session, February 13, 2018.

Recommendation

None. Information only.

Summary

Background

In 2014, the voters approved the renewal of the Optional 1% Sales Tax for Natrona County. The approval was at about 72% of the total votes recorded, and this was the highest approval rate given for this issue in the 41 years that it has been in place. The City had conducted an intensive education program in months prior to the election, and this effort was credited for helping to secure the positive public support for this important revenue source.

The voters will be asked in November of 2018 to again renew the Optional 1% Sales Tax. This will be the 16th time that they have voted on this issue. The City staff has begun to develop the education process for 1%#16. Council will play an important role in helping to provide the public with information on why this tax is so important to our community and to all of the local governments in Natrona County.

1%#15 Priorities

The main tool for educating the public for 1%#15 was the citizen surveys which asked individuals to identify their priorities for allocation of funds received from the Optional 1%. The surveys were distributed through the water bills, on-line with the website dedicated to the 1% process, and at public meetings where the keypad polling devices were used to solicit input from the attendees. Citizens could also pick up surveys at City Hall, the Library and other public facilities. The idea was to collect as many opinions as possible to provide direction to the City Councils and County Commissioners with regard to priorities for spending the proceeds from the General Purpose 1% Sales Tax.

The results of the surveys for Casper supported water line replacement, fire protection, streets and police as the top four priorities. The second group of projects which received moderate support from the survey included senior citizen services, parks, playgrounds, trails, & outdoor sports facilities; flood control & river restoration; 1% operation support & maintenance savings account;. The third group of projects which were given a lower priority included swimming & recreation;

and public building repairs, and community projects. 1%#15 Funds for City Projects (\$68,000,000) were allocated according to these priorities and it can be reported to the public that the expenditures included \$41,000,000 (60%) allocated to the top priorities (fire, police, streets & water), \$2,400,000 allocated to parks & recreation, and \$2,000,000 allocated to flood prevention & river restoration. The community projects portion of 1%#15 was \$8,000,000.

It will be important to emphasize in our message to the community that we listened to their input when determining how to spend the 1% funds which we have received. And we need to commit to allocating 1%#16 according to their priorities as well. Staff is working to develop a survey and use a research company to provide the surveying services.

Proposed Schedule

Also included with this memo is a proposed schedule for the education program. The internal staff committee has been recruited and the first meeting will be held on February 16, 2018. This group will meet on a regular basis to discuss how to best communicate with the citizens and to develop the materials and events which will help to publicize the opportunities for individuals to share their ideas and opinions.

Public Presentations

A listing of the groups and presentations which were part of the 2014 process is included in the packet. We are hopeful that we can schedule presentations at these locations and also at any other groups or locations that may be suggested. Council should review the list and provide suggestions if they know of other opportunities to present our information. We will provide a continually updated calendar of presentations as they are scheduled and invite any Councilmember who would like to attend the meetings to join staff and volunteers in welcoming attendees and engaging individuals in discussions about the 1% Process.

Finally, it will be important to remind the business community of the impact of the 1% on the local economy. The City of Casper is an economic driver in our community. The revenues from the Optional 1% Sales Tax are spent in the community to purchase materials and services, to build and maintain public facilities, to hire contractors and improve the public infrastructure to support community and economic development, to provide community amenities which contribute to our quality of life, to respond to emergencies and provide for public safety, and to support access to business and commercial properties through traffic control and snow removal. All of these services require the expenditure of funds and many local businesses will count the City of Casper as one of their primary customers.

Casper has been fortunate to have the Optional 1% in place for 41 years and it is our goal to share that story with the voters in Natrona County during the next 5 months. We will then step back and allow the private sector groups to conduct a formal campaign to encourage voter support for the November 2018 election.

Financial Considerations

One Cent provided approximately \$60 million dollars to the City of Casper and \$8 million to other community organizations in this last funding cycle (1% #15).

Oversight/Project Responsibility

Fleur Tremel, Assistant to the City Manager.

Attachments

Timeline.

One Cent Process Timeline

January 29	4:00 PM	1% Employee Committee Names	Submitted by email
February 16		Website & Survey set up	IT
February 16	2:30-3:30 PM	1% Task Force Meeting	City Hall, CMR
February 28	4:30-5:30 PM	Volunteer Orientation Meeting	City Hall, DMR
February 28	5:00 PM	Website goes live	
March 1	8:00-9:00 AM	City of Casper Employee Meeting(s)	Council Chambers, City Hall
March 1	10:00-11:00 AM	Press Conference to Kickoff Process	CEC, 3Trails Room
March 2	2:30-4:00 PM	1% Task Force Meeting	City Hall, CMR
March 9	2:30-4:00 PM	1% Task Force Meeting	City Hall, CMR
March 15		Surveys finalized & sent out	
March 16	2:30-4:00 PM	1% Task Force Meeting	City Hall, CMR
March 19	Varied	1% Presentations begin	Varied*
March 23	2:30-4:00 PM	1% Task Force Meeting	City Hall, CMR

*Schedule Public Meetings

1. Senior Center
2. Boys & Girls Club
3. Ft. Caspar Museum
4. Rec Center
5. Oregon Trail School
6. Highland Park Community Church
7. Nicolaysen Art Museum
8. Natrona County Public Library
9. Pumphouse
10. Dean Morgan Jr. High
11. Crest Hill Elementary
12. Casper College
13. Centennial Jr. High
14. Willard Elementary School
15. All Rotary Clubs
16. Kiwanis
17. Lions Club
18. Fire Stations

After Presentations:

June, 2018

- Final Survey Results (Public Information Program)
- Staff Preparation of Initial Project List (Including set-aside for community groups)

July, 2018

- Special Council Meeting to discuss proposed list of projects
- Adopt list by Resolution at a regular Council Meeting
- Provide approved list to Campaign

August, 2018

- Distribute educational materials with water bills regarding proposed projects for 1%#16; solicit feedback on the list

September, 2018

- Develop application process for groups seeking 1% funds from the set-aside
- Council Work Session discussion on proposed process for community groups 1% projects

October, 2018

- Council resolution setting aside funding dependent on one cent election

November, 2018

- Election